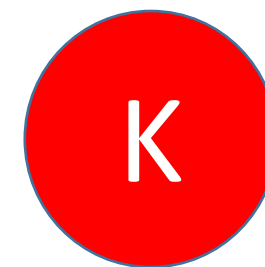# Keynes College Accommodation
Unloading instructions 2020

Satellite navigation postcode CT2 7NP

Arrivals is a very busy time on campus and we need your help so everyone can enjoy moving in without any delays or traffic congestion; whilst ensuring social distancing can be maintained. There is limited parking near to your accommodation so please read the following instructions.

1. **Before your arrival**
   - Check that your mobile phone number, your room number and the correct date and time is on your 'Unloading permit'. This will enable Campus Security and the Transport Team to contact you in the event of an emergency.
   - Please do any food shopping before your arrival, so you can unload this at the same time as you unload your belongings.

2. **On arrival to the campus**
   - Please keep to your allocated arrival date and time. If you are unavoidably delayed, please notify reception when you collect your keys.
   - When you arrive onto campus, follow the **'K'** symbol, which will lead you to your unloading bay within Keynes car park.
   - You can park in the bays marked 'student arrivals unloading bay' or any bay within this car park.
   - Clearly display your 'Unloading permit' in the front Windscreen of your vehicle. (Parking Enforcement is in operation and this permit notifies Security that you are on campus to unload your vehicle.)
   - Visit Keynes College reception to collect your keys.

3. **Parking in the Unloading area**
   - When you have collected your keys, return to the vehicle and unload your vehicle. If you are in Blocks P, Q, R or S then you can relocate nearer to your accommodation by exiting Keynes car park (the direction you entered) and follow the red symbol marked 'K2' signs, to Rothford car park.
   - Do not block any access roads or paths when unloading. This is to ensure emergency and facility services can access all locations if required.
   - You have approximately 20 minutes to unload your vehicle. Please be aware of other moving vehicles around you when unloading.

4. **Parking after unloading**
   - <u>Only if it is essential</u> for your driver to stay on campus for a longer period of time; the driver can relocate their vehicle to a parking bay in any car park on campus once unloading is completed, for up to an hour after your unloading time.
   - The vehicle must be parked in a marked bay that <u>has not</u> been reserved for other people. This also means not staying within the loading bay once your vehicle has been unloaded. This is to ensure your fellow students arriving after you, will be able to use the unloading bays to unload their belongings too.
   - The driver must continue to display the 'Unloading permit' in the windscreen of their vehicle. This informs Security that the driver is here for Arrivals.
   - We do not guarantee that parking bays will be available, but we do anticipate that there will be parking bays for the few that need this additional time.

UNLOADING PERMIT MAP 2020

Please refer to Unloading Permit instructions with this map.
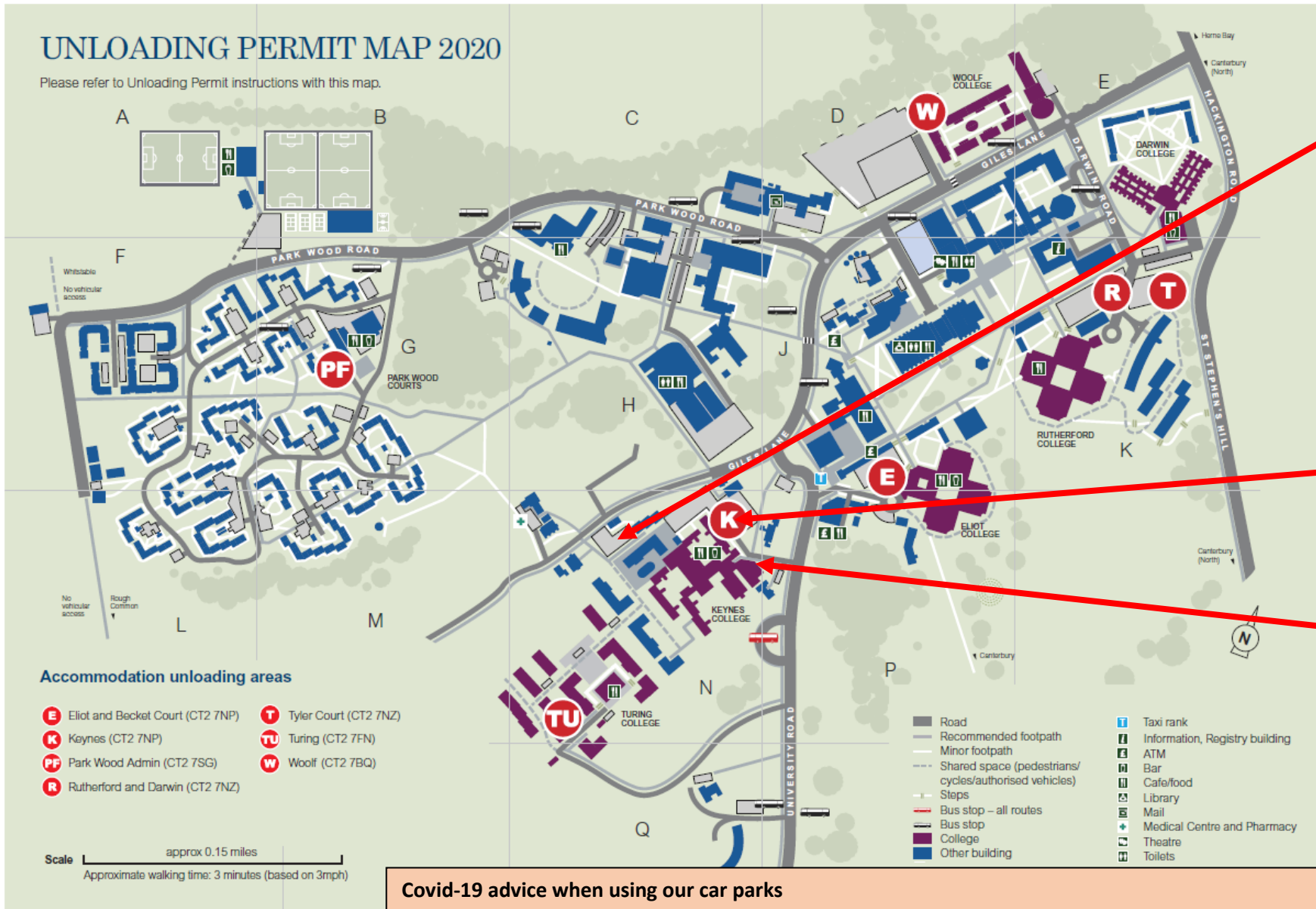
Unloading bay near to Blocks P, Q, R & S

After collecting keys from reception

Keynes unloading bay

Keynes College reception

WOOLF COLLEGE

DARWIN COLLEGE

RUTHERFORD COLLEGE

ELIOT COLLEGE

KEYNES COLLEGE

TURING COLLEGE

PARK WOOD COURTS

Whitstable
No vehicular access

No vehicular access

Rough Common

Horne Bay

Canterbury (North)

Canterbury (North)

Canterbury

GILES LANE
PARK WOOD ROAD
DARWIN ROAD
HACKINGTON ROAD
ST STEPHEN'S HILL
UNIVERSITY ROAD

A B C D E F G H J K L M N P Q

Accommodation unloading areas

- **E** Eliot and Becket Court (CT2 7NP)
- **K** Keynes (CT2 7NP)
- **PF** Park Wood Admin (CT2 7SG)
- **R** Rutherford and Darwin (CT2 7NZ)
- **T** Tyler Court (CT2 7NZ)
- **TU** Turing (CT2 7FN)
- **W** Woolf (CT2 7BQ)

Scale approx 0.15 miles
Approximate walking time: 3 minutes (based on 3mph)

Legend:
- Road
- Recommended footpath
- Minor footpath
- Shared space (pedestrians/cycles/authorised vehicles)
- Steps
- Bus stop – all routes
- Bus stop
- College
- Other building
- Taxi rank
- Information, Registry building
- ATM
- Bar
- Cafe/food
- Library
- Mail
- Medical Centre and Pharmacy
- Theatre
- Toilets

Covid-19 advice when using our car parks

- Check your surroundings before exiting/entering your vehicle, be alert of others in the vicinity and keep your distance.
- Sanitise your hands regularly, especially if you have touched a surface, such as a parking barrier push button