

Research Ethics Committee (REC) Application Form

Please complete this Ethics Application form in conjunction with your supervisor.

The supervisor must email the completed copy of the Application form, Consent form, Information Sheet and Research Instrument to:

LSSJEthics@kent.ac.uk

Name of Applicant:	ILP	Yes/No
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Name of your Degree: (e.g. PG/UG degree title)

Campus:

Name of Supervisor:

Title of Project:

Please provide a brief jargon free background to the project <u>in no more than 150 words:</u>

Research Methods:
<p>A) Selection & number of interviewees/participants:</p>
<p>B) How will your project comply with the General Data Protection Regulation (GDPR)? Please address the following questions:</p> <ul style="list-style-type: none"> a) What data do you need to collect (e.g. is this the minimum necessary for the research purposes)? b) Does it infringe on any personal rights? c) What would happen if the data was leaked? d) What measures have been put in place to mitigate risks to individuals? e) How do you plan to store, access and work with, the data you collect? f) Will there be any third party involvement in processing the data? g) Can you fully anonymise the data and still achieve the same results? h) What will you do with the data once you've finished with it?
C) Anticipated start date & duration of data collection:
D) Details of payment, if any, to interviewees/participants?

E) Source of funding (if any):
F) List questionnaire and other techniques to be used: <i>N.B do not forget to attach these to your application</i>

Ethical Considerations:
A) Indicate potential risks to participants (e.g. distress, embarrassment) and means adopted to safeguard against them:
B) What confidentiality issues might arise during data collection, analysis, and dissemination of results? How do you plan to protect participants' anonymity?
C) What difficulties might arise (e.g. regarding power and/or dependency imbalances between researcher and participants) and how do you safeguard against them?
D) How will the project take into consideration cultural diversity (e.g. through provision of interpreters where necessary)?
E) Why, if at all, are you paying participants? What is the potential impact on them of such financial inducement?
F) What provision are you making for giving feedback to participants about your findings?
G) What other ethics review procedures has this project already undergone (e.g. with funding bodies)?

Consent:
A) What procedures are you using to secure participants' informed consent (please append any forms etc. use for this)?
B) What procedures will you use with participants unable to give their own informed consent?
C) Explain, where applicable, why the informed consent of the participants is not being sought?

Security Sensitive Material

Does your research involve access to or use of material covered by the Terrorism Act?

Yes / No (please delete as appropriate)

(The Terrorism Act (2006) outlaws the dissemination of records, statements and other documents that can be interpreted as promoting and endorsing terrorist acts. By answering 'yes' you are registering your legitimate use of this material with the Research Ethics Advisory Group. In the event of a police investigation, this registration will help you to demonstrate that your use of this material is legitimate and lawful).

Researcher, please sign to testify the accuracy of this completed application:

Sign:

Print Name:

Date:

Supervisor, please sign to testify that you have seen and approve this Research Ethics Application and add any additional comments for the reviewer if you wish:

Supervisor Comments:

Sign:

Print Name:

Date:

Please submit your application including your questionnaire and consent form via email to:

LSSJEthics@kent.ac.uk