

KENT EMERGENCY STUDENT LOAN APPLICATION FORM

Answer all questions on the application form and email it to financialaid@kent.ac.uk Canterbury Campus or ukmfinance@kent.ac.uk Medway Campus with the relevant bank statements

Student Name:		
Address (term time):	Student Id No:	
	Email (UoK):	
<p>Explain the circumstances for you making this application and specify the expense(s) that the loan is intended for. (please attach a continuation sheet; if necessary)</p>		
<p>Please list your bank balances and overdrafts for all bank account/s (for 2 + bank accounts please list separately) You must provide photocopies of one months up to date Bank statements for <u>all accounts</u> held in the UK & overseas.</p>		
Bank Name	Account Balance	Overdraft Facility
_____	_____	_____
_____	_____	_____
<p>I currently have an outstanding Kent Emergency Student Loan amount of <input style="width: 100px;" type="text" value="£"/></p> <p>Please indicate how much loan you wish to apply for (maximum £240 in total):</p> <p style="text-align: right;">Faster Payment <input style="width: 100px;" type="text" value="£"/></p>		
Can you demonstrate the ability to repay the loan?		
What is, and when will you receive, your next source of income?	Will this be sufficient to repay this loan?	
For Office Use Only		
<p>Tick evidence seen: Bank/Building Society statements <input type="checkbox"/> Status Confirmed: A*, J*, P*, R, W or Y <input type="checkbox"/></p> <p style="text-align: center; font-size: small;">(* refer to procedures for timescales relating to these)</p>		
Kent Emergency Student Loan, student currently owes to University:		<input style="width: 100px;" type="text" value="£"/>
Recommended Loan to be given (Up to £240)		<input style="width: 100px;" type="text" value="£"/>
Authorising signature (over £60):	To be referred: Yes / No	
Date:	Date:	
Authorising signature (up to £60):	Comments:	
Date:		

Dear Student

Payment by Electronic Transfer

The University of Kent's preferred payment method in relation to Hardship Funds is via Electronic Transfer.

Please could you complete your personal and bank account details below and submit it to the Financial Aid Office / Medway Finance Office with your application.

If your bank details change during the academic year you will need to go to the Financial Aid Office / Medway Finance Office and complete a new form.

Full Name (as it appears on your Bank Account)

Kent Student ID No _____

Contact Phone No _____

Bank Account Number

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Sort Code

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Bank Account Reference (if applicable)

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I confirm that the information I have given on this form is correct and complete to the best of my knowledge.

I understand that it is my responsibility to make sure that the bank details are correct and up to date so that I can receive payments from the University.

Student signature _____

Date _____

Confidentiality

This form will only be viewed by the Students' Union Advisers, Financial Aid Office, Medway Finance Office & the University Payments Office. This form will be destroyed in accordance with our data retention policy.

Data Protection Law

The University of Kent is a data controller in terms of Data Protection Law. The Students' Union Advisers, Financial Aid Office, Medway Finance Office & the University Payments Office all follow the University's policy in matters of data protection. The data requested in this form is covered by the notification provided by the University to the Information Commissioner. Personal data can be used solely for making a payment.

The data will not be passed to any other third party without your consent, except when the University is required to do so by law. For more information on Data Protection at Kent please see our website www.kent.ac.uk/infocompliance/