



KEY TRAVEL

WELCOME BACK TO TRAVEL

UNIVERSITY OF KENT

IMPORTANT UPDATE

HARLEM LINE DEPARTURES			
TIME	TRK	DESTINATION	REMARKS
12:24	100	N. WHITE PLAINS	WELROSE - 1ST STOP
12:51	111	SOUTHWEST	WHITE PLAINS - 1ST STOP
12:54	105	N. WHITE PLAINS	FORGHAM - 1ST STOP
1:22	114	SOUTHWEST	SCARSDALE - 1ST STOP
1:24	108	N. WHITE PLAINS	WELROSE - 1ST STOP

HUDSON LINE DEPARTURES			
TIME	TRK	DESTINATION	REMARKS
11:20	30	CROTON-HARWON	YANKEES-E, 153RD ST. 1ST STOP
11:43	28	POUGHKEEPSIE	TARRYTOWN - 1ST STOP
11:47	35	CROTON-HARWON	WABLE HILL - 1ST STOP
12:20	30	CROTON-HARWON	YANKEES-E, 153RD ST. 1ST STOP
12:43	35	POUGHKEEPSIE	TARRYTOWN - 1ST STOP

MTA METRO-NORTH TICKETS



Welcome back to travel – it’s great to see you!

While the travel, aviation and hospitality sectors remain widely and significantly impacted by the global pandemic, we ask users to follow to the below processes – using the [Key Travel Online Booking Tool](#) as a priority where possible, and contacting our expert offline consultants only for **complex or urgent** travel needs.

How to Book

Online Booking Tool: [click here to log in](#)

- **Flights:** point-to-point, round-trip, one-way (i.e. Heathrow to Chicago, Gatwick to Toulouse)
- **UK Rail**
- **UK & Worldwide Hotels**
- **Eurostar**

Offline Travel Team: complex/urgent travel

- Request a quote via [Travel Enquiry Form](#)
- Call: **0207 843 9672** (recommended if urgent)
- Email: kent@keytravel.com

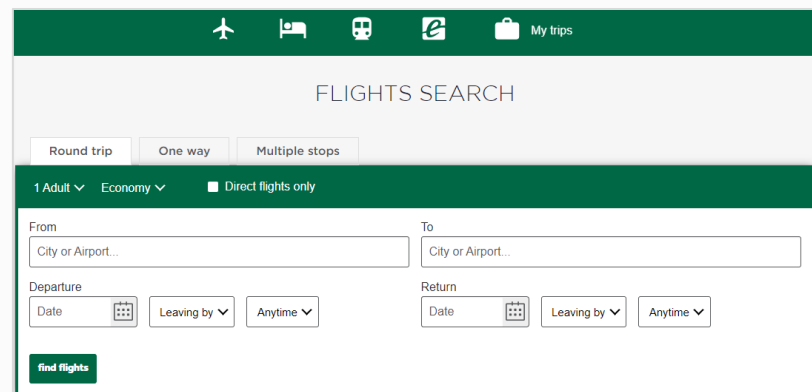
Additional Booking Services

- **Groups, Meeting, Events:** groups@keytravel.com
- **Travel Visas:** keytravel@cibtvisas.co.uk
- **Key Travel App:** [Play Store](#) or [App Store](#)

How to Access Key Travel

Not yet registered with Key Travel? Check with your department to discuss access.

Registered and forgotten your details? Enter your university email address at login and click the ‘Forgot Your Password’ link.



To confirm a booking you will need to provide:

- **Confirmation of Travel Pre-Approval**
- **Name of Pre-Approver**
- **Cost Code**
- **Site Code**
- **Project Code**
- **Job Code**
- **Travel Declaration**
- **Traveller Category**
- **DA Code (optional)**
- **Reason for travel**

Plan Early

Remember, the pandemic continues to affect travel in many ways. Bookers and travellers should plan well in advance and consider requirements around testing, quarantine, vaccine status, visas, face masks and general covid-related border entry restrictions.

Many destinations require evidence of negative PCR tests, pre-booked tests, on/offline forms, as well as other documentation and evidence. You may also require extended passport validity.

- Key Travel customers can benefit from a 5% discount for a [Boots PCR test](#).
- For latest country information please check the [FCDO Travel Advice Page](#).
- Check the [Key Travel Covid Microsite](#) for further useful information.

