**Fail Resit/Resubmit (PG) PIT Code: FRS-PG**

- Primarily used for PGT students at September/October boards where students are required to undertake reassessment in May/June of the same academic year

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| **Your Results: 2022**  Date of letter: dd/mm/yyyy  Dear StudentName,  Student number: 12345678  Course: CourseTitle | | | | | | | | | | | |
| I am writing to inform you that unfortunately you have not managed to complete Stage x of your course as you have not achieved the minimum overall pass mark in the module(s) listed below.  The decision of the Board of Examiners is that you must undertake reassessment in May/June. | | | | | | | | | | | |
| **Type** | | | **Module Code** | | **Module Title** | | | **Method of Reassessment** | | | |
| With penalty | | | ABCD1234 | | Module title 1 | | | Reassessment 100% Exam | | | |
| **Key**   * Without penalty means the final module mark in which you are reassessed will not be capped at the minimum pass mark * With penalty means the final module mark in which you are reassessed will be capped at the minimum pass mark, providing you reach or exceed the pass mark * A held module means that your final module mark is not yet available [as you have delayed taking an assessment]   For further information, please refer to the [Exam result FAQs](https://www.kent.ac.uk/guides/exam-result-faqs) in the Student Guide | | | | | | | | | | | |
| Please contact your Division\* for details of the specific reassessment requirements and submission deadlines of each module. | | | | | | | | | | | |
| **Alternatively**, you may choose to repeat your failed modules in the next academic year (or alternative modules provided that the requirements of the course are still being met). Repeat of a module means attendance at all lectures, seminars, workshops and laboratory sessions as appropriate, and following the full assessment requirements. Any marks already obtained for individual elements of assessment will not be carried forward. **Fees:** You should note that you will be required to pay fees for your tuition. Please contact our [Income Office](https://www.kent.ac.uk/guides/finance-contacts) for details or the [Financial Aid Office](mailto:financialaid@kent.ac.uk) for funding advice. | | | | | | | | | | | |
| **What you need to do now** Your record will be set up to undertake reassessment only in the modules you have failed in the next academic year, unless you notify this [office](mailto:csao@kent.ac.uk) **no later than 10 days** from the date of this letter that you intend to take the alternative option of repeating your failed modules. | | | | | | | | | | | |
| If you are unsure or wish to obtain further information or academic advice, then please contact your Division\*. | | | | | | | | | | | |
| **Module Results** | | | | | | | | | | | |
| **Stage** | **Module Code** | **Module Name** | | **Coursework Mark** | | **Project Mark** | **Exam Mark** | | **Final Mark** | **Result** | **Credits Awarded** |
| Undergrad Stage x | ABCD1234 | Module title 1 | |  | |  | 33 (100%) | | 33 | Fail | 0 |
| Undergrad Stage x | ABCD1235 | Module title 2 | | 81 (75%) | |  | 65 (25%) | | 77 | Pass | 20 |
| Undergrad Stage x | ABCD1236 | Module title 3 | |  | | 43 (100%) |  | | 43 | Pass | 30 |
| A transcript of your results can be accessed via Kent Vision in My Transcript. | | | | | | | | | | | |
| **Further Information** | | | | | | | | | | | |
| If you are required by UK Visas and Immigration to hold a visa, any changes to your studies may impact your conditions to stay in the UK. It is imperative that you seek further information from [Student Immigration Compliance](mailto:visacompliance@kent.ac.uk) or advice from [Kent Union Advice Centre (Canterbury)](https://kentunion.co.uk/welfare/advice) or [GKSU Advice Centre (Medway)](https://gksu.co.uk/advice-and-support) | | | | | | | | | | | |
| **Appeals**  Your rights within University regulations to appeal against this recommendation are set out in [Annex 13 of the Credit Framework](https://www.kent.ac.uk/teaching/qa/credit-framework/). We recommend that you read annex 13 section 3 prior to proceeding.  Before entering the formal appeals process, please contact Appeals\* **within 5 working days** in order to attempt early informal resolution. It is beneficial to resolve concerns and queries via this route as it provides a speedy resolution without the potential stress of the formal route. Further information on appeals can be found [here](https://www.kent.ac.uk/education/academic-appeals).  If you would like independent and impartial advice regarding submission of an appeal, you can contact [Kent Union Advice Centre (Canterbury)](https://kentunion.co.uk/welfare/advice) or [GKSU Advice Centre (Medway)](https://gksu.co.uk/advice-and-support) | | | | | | | | | | | |
| Please read this letter in conjunction with our [FAQs](https://www.kent.ac.uk/csao/exams/exam-faqs.html)  For further information, please contact your Division\*. | | | | | | | | | | | |
| *If Medway*  Medway Student Administration, University of Kent  *If not Medway*  Central Student Administration, University of Kent | | | | | | | | | | | |

**Fail Resit/Resubmit in next AYR (PG) PIT Code: FRSAYR-PG**

- This PIT code is for PGT students to resit at the end of their course in the following academic year

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| **Your Results: 2022**  Date of letter: dd/mm/yyyy  Dear StudentName,  Student number: 12345678  Course: CourseTitle | | | | | | | | | | | |
| I am writing to inform you that unfortunately you have not managed to complete Stage x of your course as you have not achieved the minimum overall pass mark in the module(s) listed below.  The decision of the Board of Examiners is that you must undertake reassessment. | | | | | | | | | | | |
| **Type** | | | **Module Code** | | **Module Title** | | | **Method of Reassessment** | | | |
| With penalty | | | ABCD1234 | | Module title 1 | | | Reassessment 100% Exam | | | |
| **Key**   * Without penalty means the final module mark in which you are reassessed will not be capped at the minimum pass mark * With penalty means the final module mark in which you are reassessed will be capped at the minimum pass mark, providing you reach or exceed the pass mark * A held module means that your final module mark is not yet available [as you have delayed taking an assessment]   For further information, please refer to the [Exam result FAQs](https://www.kent.ac.uk/guides/exam-result-faqs) in the Student Guide | | | | | | | | | | | |
| Please contact your Division\* for details of the specific reassessment requirements of each module. | | | | | | | | | | | |
| If you are unsure or wish to obtain further information or academic advice, then please contact your Division\* or Academic Adviser\*. | | | | | | | | | | | |
| **Module Results** | | | | | | | | | | | |
| **Stage** | **Module Code** | **Module Name** | | **Coursework Mark** | | **Project Mark** | **Exam Mark** | | **Final Mark** | **Result** | **Credits Awarded** |
| Undergrad Stage x | ABCD1234 | Module title 1 | |  | |  | 33 (100%) | | 33 | Fail | 0 |
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| **Further Information** | | | | | | | | | | | |
| If you are required by UK Visas and Immigration to hold a visa, any changes to your studies may impact your conditions to stay in the UK. It is imperative that you seek further information from [Student Immigration Compliance](mailto:visacompliance@kent.ac.uk) or advice from [Kent Union Advice Centre (Canterbury)](https://kentunion.co.uk/welfare/advice) or [GKSU Advice Centre (Medway)](https://gksu.co.uk/advice-and-support) | | | | | | | | | | | |
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| Please read this letter in conjunction with our [FAQs](https://www.kent.ac.uk/csao/exams/exam-faqs.html)  For further information, please contact your Division\*. | | | | | | | | | | | |
| *If Medway*  Medway Student Administration, University of Kent  *If not Medway*  Central Student Administration, University of Kent | | | | | | | | | | | |