

DP19813: Online 'Bitesize' Skills Development programme **2022 – 2023**

Each 15-30 minute session in this programme is standalone, non-credit bearing and delivered via MS Teams. Each session consists of a live presentation covering definitions, examples, strategies and techniques on a specific topic, followed by the opportunity for student questions.

Week	Date	Time	Topic
7 (-1)	Monday 12 Sept.	2pm	Introduction to university study (overview)
	Tuesday 13 Sept.	2pm	Getting organised
	Wednesday 14 Sept.	2pm	Studying at home: Time Management & Technology
	Thursday 15 Sept.	2pm	Independent learning, reflective & critical thinking
	Friday 16 Sept.	2pm	Getting the most from lectures & seminars (inc. note-t.)
8 (0) WW	Monday 19 Sept.	3pm	Getting organised
	Tuesday 20 Sept.	3pm	Independent learning, reflective & critical thinking
	Wednesday 21 Sept.	3pm	Getting the most from lectures & seminars (inc. note-t.)
	Thursday 22 Sept.	3pm	Studying at home: Time Management & Technology
	Friday 23 Sept.	3pm	Introduction to university study (overview)
9 (1)	Monday 26 Sept.	1pm	Getting the most from lectures & seminars (note-t.)
	Tuesday 27 Sept.	1pm	Studying at home: Time Management & Technology
	Wednesday 28 Sept.	1pm	Introduction to university study (overview)
	Thursday 29 Sept.	1pm	Getting organised
	Friday 30 Sept.	1pm	Independent learning, reflective & critical thinking
10 (2)	Monday 3 October	2pm	Getting the most from lectures & seminars note-t.)
	Tuesday 4 October	2pm	Independent learning, reflective & critical thinking
	Wednesday 5 Oct.	2pm	Getting organised
	Thursday 6 October	2pm	Getting the most out of MS Word
	Friday 7 October	2pm	Studying at home: Time Management & Technology
11 (3)	Monday 10 October	3pm	Researching for written assignments
	Tuesday 11 October	3pm	Getting the most out of MS Word
	Wednesday 12 Oct.	3pm	Giving a presentation

	Thursday 13 October	3pm	Considering an essay question
	Friday 14 October	3pm	Planning an essay
12 (4)	Monday 17 October	1pm	Reading and note-taking
	Tuesday 18 October	1pm	Researching for written assignments
	Wednesday 19 Oct.	1pm	Considering an essay question
	Thursday 20 October	1pm	Reflective writing
	Friday 21 October	1pm	Critical analysis
13 (5)	Monday 24 October	2pm	Using tutor feedback
	Tuesday 25 October	2pm	Giving a presentation
	Wednesday 26 Oct.	2pm	Planning an essay
	Thursday 27 October	2pm	Reading and note-taking
	Friday 28 October	2pm	Researching for written assignments
14 (6)	Monday 31 October	3pm	Considering an essay question
	Tuesday 1 Nov.	3pm	Critical analysis
	Wednesday 2 Nov.	3pm	Academic writing and language
	Thursday 3 Nov.	3pm	Reflective writing
	Friday 4 Nov.	3pm	Structuring your essay main body
15 (7)	Monday 7 Nov.	1pm	Writing paragraphs
	Tuesday 8 Nov.	1pm	Planning an essay
	Wednesday 9 Nov.	1pm	Quoting, paraphrasing, summarising
	Thursday 10 Nov.	1pm	Structuring your essay main body
	Friday 11 Nov.	1pm	Referencing
16 (8)	Monday 14 Nov.	2pm	Structuring your essay main body
	Tuesday 15 Nov.	2pm	Writing an introduction
	Wednesday 16 Nov.	2pm	Dissertations
	Thursday 17 Nov.	2pm	Quoting, paraphrasing, summarising
	Friday 18 Nov.	2pm	Reflective writing
17 (9)	Monday 21 Nov.	3pm	Writing paragraphs
	Tuesday 22 Nov.	3pm	Giving a presentation
	Wednesday 23 Nov.	3pm	Using tutor feedback
	Thursday 24 Nov.	3pm	Referencing
	Friday 25 Nov.	3pm	Writing an introduction
18 (10)	Monday 28 Nov.	1pm	Dissertations
	Tuesday 29 Nov.	1pm	Academic writing and language
	Wednesday 30 Nov.	1pm	Editing
	Thursday 1 Dec.	1pm	Quoting, paraphrasing, summarising
	Friday 2 Dec.	1pm	Writing a conclusion
19 (11)	Monday 5 Dec.	2pm	Writing a conclusion
	Tuesday 6 Dec.	2pm	Editing
	Wednesday 7 Dec.	2pm	Structuring your essay main body
	Thursday 8 Dec.	2pm	Critical analysis
	Friday 9 Dec.	2pm	Proof-reading
20 (12)	Monday 12 Dec.	3pm	Academic writing and language
	Tuesday 13 Dec.	3pm	Editing

	Wednesday 14 Dec.	3pm	Referencing
	Thursday 15 Dec.	3pm	Proof-reading

Week	Date	Time	Topic
25 (13)	Monday 16 January	1pm	Studying at home: Time Management & Technology
	Tuesday 17 January	1pm	Critical analysis
	Wednesday 18 Jan.	1pm	Getting the most out of MS Word
	Thursday 19 January	1pm	Planning an essay
	Friday 20 January	1pm	Getting the most from lectures & seminars (inc. note-t.)
26 (14)	Monday 23 January	2pm	Getting the most out of MS Word
	Tuesday 24 January	2pm	Getting the most from lectures & seminars (inc. note-t.)
	Wednesday 25 Jan.	2pm	Critical analysis
	Thursday 26 January	2pm	Planning an essay
	Friday 27 January	2pm	Giving a presentation
27 (15)	Monday 30 January	3pm	Quoting, paraphrasing, summarising
	Tuesday 31 January	3pm	Dissertations
	Wednesday 1 Feb.	3pm	Literature reviews
	Thursday 2 Feb.	3pm	Researching your dissertation
	Friday 3 February	3pm	Writing up your dissertation
28 (16)	Monday 6 February	1pm	Referencing
	Tuesday 7 February	1pm	Literature reviews
	Wednesday 8 Feb.	1pm	Researching your dissertation
	Thursday 9 Feb.	1pm	Writing up your dissertation
	Friday 10 February	1pm	Reflective writing
29 (17)	Monday 13 February	2pm	Writing a report
	Tuesday 14 February	2pm	Charts and diagrams
	Wednesday 15 Feb.	2pm	Dissertations
	Thursday 16 February	2pm	Literature reviews
	Friday 17 February	2pm	Writing up your dissertation
30 (18)	Monday 20 February	3pm	Studying at home: time management & technology
	Tuesday 21 February	3pm	Critical analysis
	Wednesday 22 Feb.	3pm	Revision and exams – get ready
	Thursday 23 February	3pm	Writing a report
	Friday 24 February	3pm	Charts and diagrams
31 (19)	Monday 27 February	1pm	Writing an introduction
	Tuesday 28 February	1pm	Structuring your essay main body
	Wednesday 1 March	1pm	Writing a conclusion
	Thursday 2 March	1pm	Editing
	Friday 3 March	1pm	Reflective writing
32 (20)	Monday 6 March	2pm	Giving a presentation
	Tuesday 7 March	2pm	Quoting, paraphrasing, summarising

	Wednesday 8 March	2pm	Referencing
	Thursday 9 March	2pm	Editing
	Friday 10 March	2pm	Proof-reading
33 (21)	Monday 13 March	3pm	Revision and exams – get ready
	Tuesday 14 March	3pm	Planning your revision
	Wednesday 15 March	3pm	Revision skills
	Thursday 16 March	3pm	Exam techniques
	Friday 17 March	3pm	Essay writing in exams
34 (22)	Monday 20 March	1pm	Online exams
	Tuesday 21 March	1pm	Studying at home: time management & technology
	Wednesday 22 March	1pm	Revision and exams – get ready
	Thursday 23 March	1pm	Planning your revision
	Friday 24 March	1pm	Revision skills
35 (23)	Monday 27 March	2pm	Managing exam stress
	Tuesday 28 March	2pm	Essay writing in exams
	Wednesday 29 March	2pm	Referencing
	Thursday 30 March	2pm	Editing
	Friday 31 March	2pm	Proof-reading
36 (24)	Monday 3 April	3pm	Revision and exams – get ready
	Tuesday 4 April	3pm	Essay writing in exams
	Wednesday 5 April	3pm	Online exams
	Thursday 6 April	3pm	Managing exam stress
	Friday 7 April	3pm	Exam techniques

Week	Date	Time	Topic
39 (25)	Tuesday 9 May	12pm	Exam techniques
	Wednesday 10 May	12pm	Exam techniques
	Thursday 11 May	12pm	Exam techniques
40 (26)	Tuesday 16 May	1pm	Exam techniques
	Wednesday 17 May	1pm	Exam techniques
	Thursday 18 May	1pm	Exam techniques