** Intellectual Property Disclosure Form**

The aim of this document is to capture Intellectual Property (IP) outcomes form the University of Kent to enable assessment of novel creative work with a view to protecting the IP rights and identifying modes of utility. Please return this form to [commercialisation@kent.ac.uk](mailto:commercialisation@kent.ac.uk) or Rutherford Annexe Room 102.

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| --- |
| Title of work (Invention/Creative work) |
|  |
| Principal Investigator & Co-Investigator (Including students)\* |
| \*Individuals who have made a creative or inventive contribution  External parties involved in this invention **Yes  No** |

Details of the work

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| --- |
| Keywords related to the invention (for patent/literature searching etc) |
|  |
| Brief introduction to the field & description of the outcomes/invention\*. |
| \*Please attached exemplar or presentation |
| What problems does the outcome solve? What are the advantages of this approach compared to alternative methods (Competitive edge/market advantage)? |
|  |

***Continued: Can be completed during discussion with the RIS Tech Transfer contact***

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| Description of the industrial/business/user application\*. |
| \*Please include value of market (if known) & previous collaborations/contacts within field? |
| What is the current development status? Please, provide summary\*. |
| \* Timeline/Readiness level: validation, prototyping and hurdles (incl. facilities/funding) |
| How has the project been financed, thus far? Please, provide details (e.g. grants, sponsors)\*. |
| \*Are there any legal agreements with parties outside the University of Kent (e.g. regarding Intellectual Property rights)? If yes, please attach all relevant documentation (including MTA/NDA/Data access agreements) |
| Has the work been published, used or outlined in an oral presentation/discussion? Please provide further information. |
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| KEI Review (to be completed by the Tech Transfer office) | |
| Date received:Click or tap to enter a date. | |
| Proposed IP protection mechanism: | |
| Copyright **;** Design Rights ; TM ; Patent ; Knowhow ; Open access  Too early ; Review in [3 months  6 months  1year ] | |
| Readiness Level:  Concept or idea (0) | |
| Basic principles observed (1)  Concept formulated (2)  Proof of concept (3)  Validated in controlled situation (4)  Validated in relevant environment (5)  Demonstrated in relevant environment (6)  Protype demonstrated in operational environment (7)  System complete and qualified (8)  Actual system proven in operational environment (9) | |
| Due Diligence | |
| Academic asserts that ownership resides with Kent  Kent has ownership of associated IP (contracts review)  Rights in/outside of field. Field: [ ]  Detailed Due Diligence required  Materials/invention not created yet | |
| Patentability | |
| Novelty search undertaken  Disclosed through publication/other  Prior art in field  Too early  Proceed with agent  Not deemed appropriate | |
| Customer attractiveness/Market fit | |
| Solution to future need  Novel tool or measure  Me too technology/work  Step change in delivery | Established need  Existing business engagement  U-B  U-C  U-U  Creative outcomes |
| Define Work | |
| New Inventions  Research Tools, Materials & Services  Industrial Designs/Technical Drawings  Software  Questionnaires & Methods  Financial Tools & Algorithms | Data & Experimental Results  Chemical/Biological Processes  Manufacturing methods  Creation, Restoration & Preservation  Teaching Materials  Other [please provide details] |
| Route to Commercialisation/Impact | |
| Collaborate  Consultancy  Share Resources  License | Spin-out  Open access  Other [please provide details] |
| Next Steps |  |
|  | |