** Intellectual Property Disclosure Form**

The aim of this document is to capture Intellectual Property (IP) outcomes form the University of Kent to enable assessment of novel creative work with a view to protecting the IP rights and identifying modes of utility. Please return this form to commercialisation@kent.ac.uk or Rutherford Annexe Room 102.

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| Title of work (Invention/Creative work) |
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| Principal Investigator & Co-Investigator (Including students)\*  |
| \*Individuals who have made a creative or inventive contributionExternal parties involved in this invention **Yes** [ ]  **No** [ ]  |

Details of the work

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| --- |
| Keywords related to the invention (for patent/literature searching etc)  |
|  |
| Brief introduction to the field & description of the outcomes/invention\*.  |
| \*Please attached exemplar or presentation |
| What problems does the outcome solve? What are the advantages of this approach compared to alternative methods (Competitive edge/market advantage)? |
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***Continued: Can be completed during discussion with the RIS Tech Transfer contact***

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| Description of the industrial/business/user application\*. |
| \*Please include value of market (if known) & previous collaborations/contacts within field? |
| What is the current development status? Please, provide summary\*. |
| \* Timeline/Readiness level: validation, prototyping and hurdles (incl. facilities/funding) |
| How has the project been financed, thus far? Please, provide details (e.g. grants, sponsors)\*. |
| \*Are there any legal agreements with parties outside the University of Kent (e.g. regarding Intellectual Property rights)? If yes, please attach all relevant documentation (including MTA/NDA/Data access agreements) |
| Has the work been published, used or outlined in an oral presentation/discussion? Please provide further information.  |
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| KEI Review (to be completed by the Tech Transfer office) |
| Date received:Click or tap to enter a date. |
| Proposed IP protection mechanism: |
| Copyright [ ] **;** Design Rights [ ] ; TM [ ] ; Patent [ ] ; Knowhow [ ] ; Open access [ ] Too early [ ] ; Review in [3 months [ ]  6 months [ ]  1year [ ] ] |
| Readiness Level: [ ]  Concept or idea (0) |
| [ ]  Basic principles observed (1)[ ]  Concept formulated (2)[ ]  Proof of concept (3)[ ]  Validated in controlled situation (4)[ ]  Validated in relevant environment (5)[ ]  Demonstrated in relevant environment (6)[ ]  Protype demonstrated in operational environment (7)[ ]  System complete and qualified (8)[ ]  Actual system proven in operational environment (9) |
| Due Diligence  |
| [ ]  Academic asserts that ownership resides with Kent [ ]  Kent has ownership of associated IP (contracts review)[ ]  Rights in/outside of field. Field: [ ][ ]  Detailed Due Diligence required[ ]  Materials/invention not created yet  |
| Patentability |
| [ ]  Novelty search undertaken[ ]  Disclosed through publication/other[ ]  Prior art in field[ ]  Too early[ ]  Proceed with agent[ ]  Not deemed appropriate |
| Customer attractiveness/Market fit  |
| [ ]  Solution to future need[ ]  Novel tool or measure[ ]  Me too technology/work[ ]  Step change in delivery | [ ]  Established need[ ]  Existing business engagement[ ]  U-B [ ]  U-C [ ]  U-U[ ]  Creative outcomes |
| Define Work |
| [ ]  New Inventions[ ]  Research Tools, Materials & Services[ ]  Industrial Designs/Technical Drawings[ ]  Software[ ]  Questionnaires & Methods[ ]  Financial Tools & Algorithms | [ ]  Data & Experimental Results[ ]  Chemical/Biological Processes[ ]  Manufacturing methods[ ]  Creation, Restoration & Preservation[ ]  Teaching Materials[ ]  Other [please provide details] |
| Route to Commercialisation/Impact |
| [ ]  Collaborate [ ]  Consultancy[ ]  Share Resources[ ]  License | [ ]  Spin-out[ ]  Open access[ ]  Other [please provide details] |
| Next Steps |  |
|  |