



BIKE HIRE AGREEMENT

Please complete all sections in BLOCK CAPITALS. For full terms and conditions please see our website. Agreement between the University of Kent Sport and the hirer:

First name: _____ Surname: _____

Kent Email: _____ Kent Sport member Mobile no.: _____

Hire period start Date: _____ Time: _____ Hire period finish Date: _____ Time: _____

Termly Weekly Mon Wed Fri

Hire rate paid : _____ £50 deposit paid: _____ Equipment: (£20 charge for each unreturned helmet/lock. £5 charge for each unreturned light or bell)
Helmet no.: Lock no.: Lights Bell

Any damage at commencement of hire (please note any damage): Yes No

I agree to hire the bicycle/s and/or equipment specified. I confirm that I and any guest are competent cyclists and understand the risks involved in the activity. I have been advised that I and any guest should wear a helmet for my/our own safety. I also agree that I accept the total responsibility for the safe custody of the bicycle/s and/or equipment during the period of hire against any loss or damage. Specifically, I agree to secure the bike with the lock provided at all times when not in use and acknowledge that failure to do so will result in me being held responsible for the replacement cost of the bicycle in the event of theft. If the cycle/s and/or equipment is not returned to Kent Sport within the stated period of hire, a late return fee will be charged (please see reverse for late charge rates). *Note: bicycle may not be used as a means for employed eg Deliveroo, Ubereats, etc. you will lose your deposit.*

Helmet opt-out: I am choosing not to wear a helmet against the advice of Kent Sport staff. I understand the risks involved and take full responsibility for my actions. Kent Sport are not responsible if I sustain a head injury as a result.
Signed: _____

In case of breakdown/puncture:
Please phone 01227 827 223 and we will try to assist if possible. However, you may need to walk or find your own transport back to the Cycle Hub.

Signed: _____ (Hirer) Date: _____

Signed: _____ (Kent Sport staff) Date: _____

Please continue overleaf



kent.ac.uk/sports/cycle-hub

Return

Please complete all sections in BLOCK CAPITALS on return of your hired bicycle.

Any damage at end of hire (tick boxes if no damage):

Frame Handlebars/grips Brakes Gears Wheels

Pedals Seat

Any missing equipment at end of hire: (£20 charge for each unreturned helmet/lock £5 charge for each unreturned bell /lights)

Helmet no.: Lock no.: Lights Bell

Charges



Signed: (Hirer) Date:

Signed: (Kent Sport staff) Date:

Note: Any loss or damage to the bicycle including equipment, the subject of this agreement, must be notified to Kent Sport immediately and in the case of theft Kent Sport will report this to the POLICE. Please ensure that the bicycle and equipment are suitably secured if left unattended. Any damage highlighted above upon return will result in you being held responsible for cost of repair or replacement of damaged part. You will be contacted by the manager following a report of the damage.

Late return charges: (per bike)

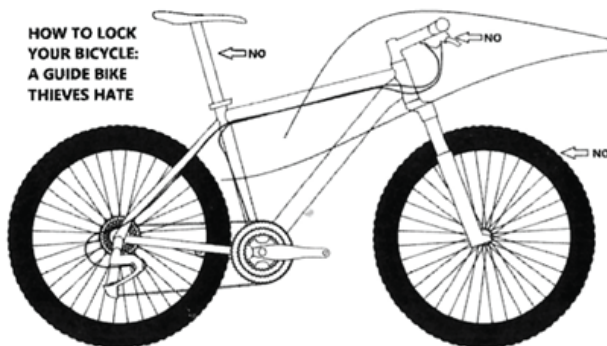
The University reserves the right to change its charges at any time.

0 - 8 hours: **£15**

Bicycle servicing

We have a commitment to ensure the bicycle is in roadworthy condition and any maintenance required to the end is at no extra cost to the hirer. This does not cover the following:

1. Repairs arising from negligence or inappropriate use on the part of the hirer eg corrosion from inadequate storage, damage from careless riding or riding beyond the reasonable capabilities of the bicycle. We have great experience and we do know what a wheel looks like after attempting to bunny-hop up a kerb!
2. Replacement of parts lost through theft or loss. Consider where you leave your bike and how you lock it! Remove lights if leaving the bicycle.
3. Puncture repair. We are very fair and will not charge if the tyre is worn or old. Punctures do happen regardless, and we'll charge £10 for a repair.



**HOW TO LOCK
YOUR BICYCLE:
A GUIDE BIKE
THIEVES HATE**

Lock MUST pass through either of the frame triangles, and ideally the front wheel as well. Secure to a solid object over which the lock cannot be lifted!

Through the front wheel only? NO! Around the seat post? Nope! Over the handlebars? You have to be kidding us. (It happens)!

Please try to avoid riding with the lock hanging from the bike frame, or at least make sure the metal links are not damaging the paintwork.

Return Checklist

| Item | Comment | Damage Cost | Charges |
|---------------|---------|---------------------------|---------|
| Frame | | Up to £50 | |
| Handlebars | | Up to £10 | |
| Brake Levers | | Up to £10 | |
| Gear Shifters | | Up to £15 | |
| Wheels | | Up to £20 | |
| Tyres | | Up to £15 | |
| Pedals | | Up to £10 | |
| Chain | | Up to £10 | |
| Cables | | Up to £10 | |
| Derailleurs | | Up to £20 | |
| Seat | | Up to £10 | |
| Rack | | Up to £15 | |
| Mudguards | | Up to £10 | |
| Lights | | Up to £5 | |
| Bell | | Up to £5 | |
| Lock | | Up to £15 | |
| Keys | | £5/key | |
| | | Total Subtracted £ | |

Bicycle details

Bike number/code/description:

Equipment: (£20 charge for each unreturned helmet/lock. £5 charge for each unreturned light/bell)

Helmet no.: Lock no.: Lights / Bell / Other

Terms and conditions

1. Hire: We are letting and you are taking on hire of the bicycle described in your bike hire above ('the bicycle') for the period shown
2. Your obligations: i) you will not damage or tamper with the bicycle and will treat it in a manner you would expect your own property treated by someone else. ii) you will keep the bicycle in your possession iii) you will allow our representatives access to the bicycle (at reasonable times) for inspection, repair or removal iv) you will pay us for any loss or damage to the bicycle whilst v) you will not sell or dispose of the bicycle nor allow it to be seized in satisfaction of debts or for any other legal process and will indemnify us against all losses, costs, claims, damage and expense occasioned by your breach vi) you will present the bicycle for servicing at least once per hire period.
3. Breach: if you do not keep the terms of this agreement we may after due notice terminate this agreement and will no longer be in possession of the bicycle
4. Termination: this agreement terminates at the end of the hire period set out in this agreement. You may terminate this agreement or any time by notifying us and returning the bicycle to the Cycle Hub at a time agreed with us. No refund of any portion of the Hire Fee will be due.
5. Return: Upon termination of this agreement you will return the bicycle to us in good condition (fair wear and tear excepted) and pay us all amounts due but unpaid at the time of termination. We will assess the condition of the bicycle and make any necessary charges.
6. Assignment: We shall be entitled at any time to assign the benefit of this agreement provided that this does not detrimentally affect your rights under it. You may not transfer your obligations under this agreement.
7. NOTE: any loss or damage to this bicycle must be report to Kent Sport promptly and in the case of theft or accident to the Police and/or Campus Security www.kent.ac.uk/transport/

NOTE: bicycle may not be used as a means for employed eg Deliveroo, Ubereats, etc. you will lose your deposit.*

Please retain this agreement for your records and identification purposes.