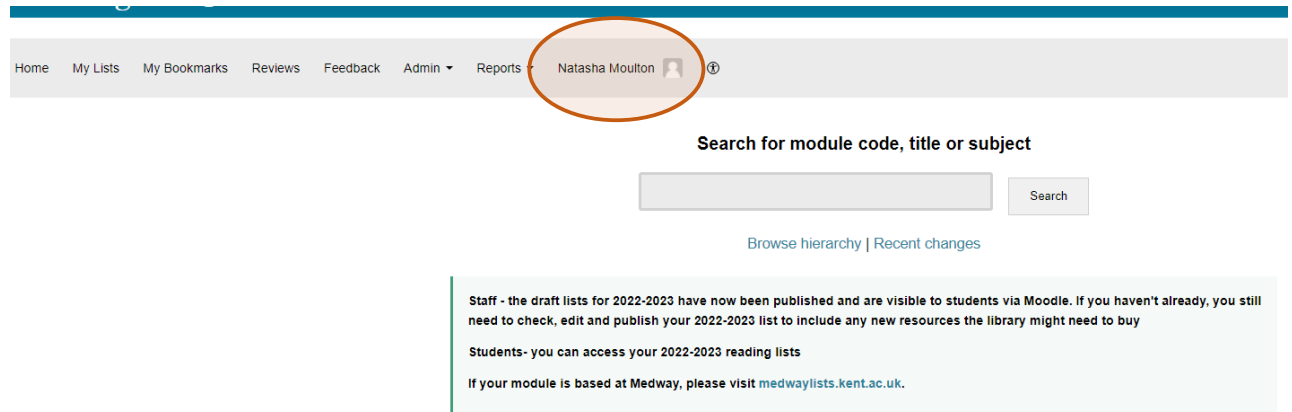


Reading list guide

Creating your reading list

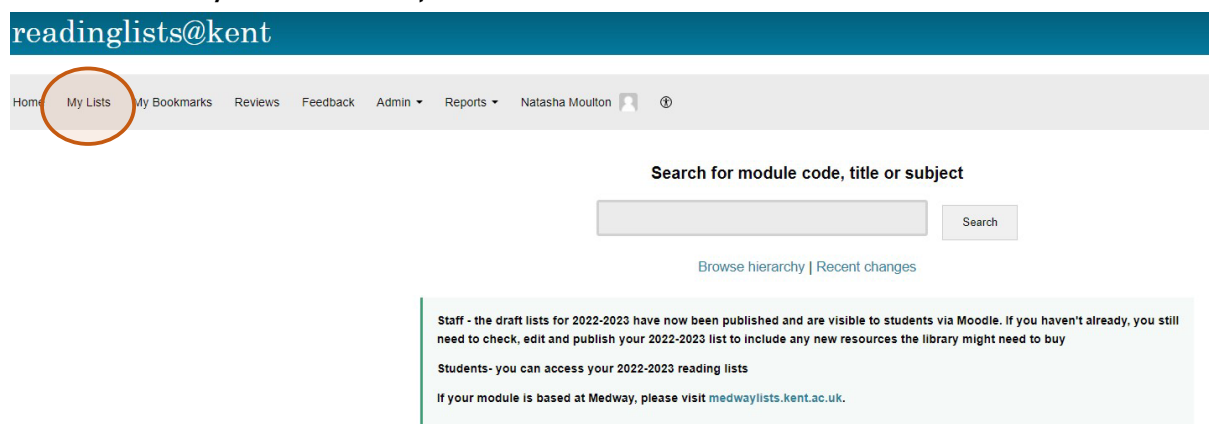
First make sure you're logged in.



Check that the location of your reading list matches the location of the module.

- readinglists@kent-**Canterbury** or
- readinglists@kent-**Medway**

1 Select My Lists from top left hand corner.



2 Select Create new list from the right side of the screen.

My Lists Showing 1 to 25 of 358 lists

Action Create new list

Search by list name

Title Time Period Linked to Status Last updated Action

3 Enter name of module and description if needed.

Create a new list

List name:*

Description:

Select Hierarchy

Time Period:

Create list

4 Select Hierarchy: this links the name of your module to the module code.

- 5 Enter Module Code; select module from drop down list; click Save.

Hierarchy & Students

BUSN9

There were lots of results for "BUSN9". Try to be more specific.

MODULE: BUSN9031 - Generating Theory and Presenting Research

MODULE: BUSN9440 - Strategic Marketing and Communication

MODULE: BUSN9900 - A Systems Approach to Managing Complexity

MODULE: BUSN9028 - Retail Management

MODULE: BUSN9057 - Dissertation in Logistics and Supply Chain Management

Type	Name	Student no.
Unlinked	Not linked to the hierarchy	0

Cancel Save

- 6 If your module doesn't appear in the list click Cancel and email: readinglisthelp@kent.a.uk
In the meantime you can continue to edit and publish your list as normal.
- 7 Choose correct academic year and click Create list
- 8 Your list is now ready for you to add resources and Publish.