# Information for DSA Study Needs Assessors

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## **HEI/Student Support Contact Details**

| **Contact type** | **Contact details** |
| --- | --- |
| **HEI & Department** | **University of Kent** **Student Support & Wellbeing** |
| **Contact Name & Position** | **Canterbury campus**: Lee Fellows, Head of Student Support & Wellbeing  **Medway campus:** Lynne Regan, Disability Adviser and Administration Manager (Medway) |
| **Postal Address** | **Canterbury campus:** Keynes College University of Kent Canterbury Kent CT2 7NP  **Medway campus:** Gillingham Building University of Kent Chatham Maritime Kent ME4 4AG |
| **Telephone Number** | **Canterbury campus:** 01227 823158  **Medway campus:** 01634 888474 |
| **Email** | **Canterbury campus:**  [KentSSW@kent.ac.uk](mailto:KentSSW@kent.ac.uk)  **Medway campus:** [MedwaySSW@kent.ac.uk](mailto:MedwaySSW@kent.ac.uk) |
| **Website** | <https://www.kent.ac.uk/student-support> |

## **Institutional Provisions and Accommodations**

| **Provision** | **More information** |
| --- | --- |
| **Assistive technology resources available via the University Network** | For details, please see the University’s [Productivity Tools](https://www.kent.ac.uk/software) webpage |
| **Specialist Assistive Technology on specific computers on campus** | For details, please see the University’s [Productivity Tools](https://www.kent.ac.uk/software) webpage |
| **Library accommodations for students with disabilities/SpLDs** | **Canterbury campus:** For information about accessibility support please visit the [Templeman Library website](https://www.kent.ac.uk/guides/templeman-library-accessibility)  **Medway campus:** For information about accessibility support please visit the [Drill Hall Library website](https://campus.medway.ac.uk/) |
| **Internet access** | All bedrooms in the university’s accommodation have high speed internet access; no cost to students. University WIFI network on campus. |
| **Identification of examination/assessment scripts to markers** | Labels / stickers are not used to identify students. Where appropriate we make provision of no penalty for poor spelling or grammar where the meaning is clear. |
| **Arrangements for students in receipt of additional time in examinations** | Additional time is allocated according to individual need; students are accommodated away from the main exam venues. |
| **Cost of support workers in examinations i.e. readers / scribes** | Funded by DSA or the University, according to need and whether or not funding has been agreed by SFE following assessment centre recommendations. |
| **Other ‘student services’ with particular provisions for students with disabilities** | **Canterbury campus:** [Information Services Disability Support](https://www.kent.ac.uk/guides/templeman-library-accessibility)  International/EU Student Adviser Email: [KentSSW@kent.ac.uk](mailto:KentSSW@kent.ac.uk)  [Accommodation Office -  Accessible rooms available](https://www.kent.ac.uk/accommodation/accessible)  **Medway campus:** [Library Disability Team](https://campus.medway.ac.uk/)  [Accommodation Office - Accessible rooms available](https://www.kent.ac.uk/accommodation/accessible) |
| **Any other specialist provisions** | All academic Schools / Departments have a named Disability contact.  [Mental health support](https://www.kent.ac.uk/guides/mental-health)  [Counselling](https://www.kent.ac.uk/guides/counselling)  [Disability support](https://www.kent.ac.uk/guides/disability-support)  [Autism support](https://www.kent.ac.uk/guides/autism-support)  [Specific Learning Difficulties](https://www.kent.ac.uk/guides/specific-learning-difficulties-support)  [Long term health conditions](https://www.kent.ac.uk/guides/long-term-health-condition-support)  Under current regulations for the Disabled Students’ Allowance (DSA), students are required to contribute the first £200 towards a computer when this is recommended in their DSA needs assessment report. The University recognises that, for some students, this is a barrier to them accessing the DSA, which means that they do not then benefit from the support which has been recommended. In recognition of this, the University has created a fund to which eligible students can apply. For more information on eligibility and to apply for funding, please download our [DSA Contribution Fund form.](https://www.kent.ac.uk/guides/disability-support/applying-for-funding#dsa-contribution-fund)  [Accessible listing](https://www.accessable.co.uk/university-of-kent) |

## **University of Kent NMH Rates**

Date rates last updated: 17th June 2024

The table below shows NMH rates. The greyed out cells indicate that the NMH provider does not offer these services. **Note:** NMH Support Rates shown **per hour**in the table below.

|  | **Standard Rate (in-person)** | | | **Distance Learning only (in-person, in-home** | | | **Remote Delivery (e.g. Facetime/Skype or similar) Only** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Band 1 Support Assistants** | **Net** | **VAT** | **Total** | **Net** | **VAT** | **Total** | **Net** | **VAT** | **Total** |
| Sighted Guide | 22.00 | 0.00 | 22.00 |  |  |  |  |  |  |
| Practical Support Assistant | 19.00 | 0.00 | 19.00 |  |  |  |  |  |  |
| Library Support Assistant | 19.00 | 0.00 | 19.00 |  |  |  |  |  |  |
| Reader | 19.00 | 0.00 | 19.00 |  |  |  |  |  |  |
| Scribe | 19.00 | 0.00 | 19.00 |  |  |  |  |  |  |
| Workshop / Laboratory Assistant | 23.00 | 0.00 | 23.00 |  |  |  |  |  |  |
| Proofreader / text checker | 19.00 | 0.00 | 19.00 |  |  |  |  |  |  |
| **Band 2 Enhanced Support Assistants** |  |  |  |  |  |  |  |  |  |
| Note Taker | 23.00 | 0.00 | 23.00 |  |  |  |  |  |  |
| Study Assistant | 23.00 | 0.00 | 23.00 |  |  |  |  |  |  |
| Examination Support Worker | 23.00 | 0.00 | 23.00 |  |  |  |  |  |  |
| **Band 3 electronic notetaker** |  |  |  |  |  |  |  |  |  |
| **Specialist Notetaker VI** | **35:00** | **0.00** | **35.00** |  |  |  | **35:00** | **0.00** | **35.00** |
| **Specialist Notetaker HI** | **35:00** | **0.00** | **35.00** |  |  |  | **35:00** | **0.00** | **35.00** |
| **Band 4 Specialist Access and Learning Facilitators** |  |  |  |  |  |  |  |  |  |
| Specialist Mentor – Mental Health Difficulties (SM-MH) | 52.50 | 0.00 | 52.50 |  |  |  | 52.50 | 0.00 | 52.50 |
| Specialist Mentor – Autistic Spectrum Conditions (SM-ASC) | 52.50 | 0.00 | 52.50 |  |  |  | 52.50 | 0.00 | 52.50 |
| Specialist one-to-one Study Skills and Strategy Support - Specific Learning Difficulties (SS-SpLD) | 52.50 | 0.00 | 52.50 |  |  |  | 52.50 | 0.00 | 52.50 |
| Specialist one-to-one Study Skills and Strategy Support - Autistic Spectrum Conditions (SS-ASC) | 52.50 | 0.00 | 52.50 |  |  |  | 52.50 0.00 52.50 | | |