

We stand for ambition.

University of
Kent

EMPLOYABILITY POINTS

Get involved! Get rewarded!



What are Employability Points?

Employability Points is a scheme unique to the University of Kent which gives you access to apply for exclusive rewards which have been curated by our Employer Engagement team. The more you get involved with co-curricular activities while at University, the more points you earn. These points can then be redeemed in order to apply for internships, project placements, work experience placements, training and other experiences which will help you develop your career.

You can log points from the start of your time at the University of Kent and if you didn't log your points at the time, it doesn't matter. We will give you the points, so long as you were at University when you completed the activity.

What do I get points for?

You get points for a wide range of co-curricular activities. The activity you complete needs to be optional and non-credit bearing. This can be something as simple as joining a society, or going to a themed week event to being a part of a theatre performance, participating in a sporting competition, or even, working part-time.

Each activity has a different value. Activities which are more involved or take planning will earn you more points than just observing an open lecture or creating a LinkedIn profile.

What can I redeem points for?

Opportunity	Overview	Employability Points required
Internship	Temporary full-time paid work placement within a company (4-12 weeks).	200
Project Placement	Paid work to be undertaken for a particular project, requiring a certain level of expertise, which may have a flexible start/end date.	175
Work Experience	Unpaid placement for 2 weeks. Students are expected to undertake work but must be under supervision of a mentor or team leader at all times.	150
Training	A one-day training programme allowing students to develop experience and skills in a certain sector.	125
Work Shadowing	A placement, 2-10 days, allowing students to 'buddy' an existing employee(s) within a company.	100
Company Experience	This can be a tour of a site or the opportunity for students to attend events/open days.	75
Skills Development Workshops	A half-day training workshop/talk, where a company will focus on particular skills.	50
One-To-One Employer Sessions	One-to-one sessions with industry professionals, providing CV feedback and interview tips, or helping them gain an appreciation of the sector or role.	50
Voucher	An entry into a raffle to win a University of Kent Hoodie.	50

What employers work with EP?

We work with a variety of different employers to provide a diverse and far reaching programme for you to engage with. We have large corporations, SMEs, Government agencies and charities who work with us to provide excellent opportunities for you to gain valuable experience in your chosen sector. We develop these opportunities dependent on the need of the employer and the feedback we hear from you. We have opportunities to work in museums, marketing, finance, arts and sustainability to name a few.

Opportunities from 2023-2024:



AbBaltis Ltd: A varied lab internship, where you will gain practical experience in Antigen Purification, testing, buffer preparation and re-dispensing.



Medway Council: The chance to work with youth workers, planning, promoting and working on a summer scheme aimed at young people aged 8-14 years. Ideal if you are interested in teaching and/or working with young people.



FX Digital: The chance for you to join the Quality Engineering Team to work on their automated testing framework. You will be using automated testing tools, developing manual and automated test cases, and assisting with the creation and maintenance of test documentation. You will be collaborating with developers, project managers, and other stakeholders.



Borderpoint Films: The chance to undertake research in both science and history related subjects. The research will be utilised to develop new factual programmes aimed at national TV broadcasters.



Studio Hawk: An Marketing Internship contributing to content creation, social media and to promote the business. You will be creating content using Canva, Photoshop, and other digital tools. You will be using TikTok and other social media platforms to create a strategy to promote the business.

What activities do I earn points for?

Events

	Average	Min	Max
Contribute to/present at conference	20	15	30
Organise a student trip	20	15	30
Attend an ASPIRE workshop/event	15	10	25
Complete a Student Shapers Programme activity	15	10	20
Attend an i-Teams session	15		
Organise an event	15	5	25
Attend a conference and/or bootcamp	15	10	25
Attend a GOLD Programme workshop	15		
Support a University event	10	5	25
Attend University event	10	5	15
Attend a student Fair (Freshers, Big Fair, Careers)	5	5	10
Participate in focus group	5		
Kent Law Clinic volunteer	30		
Complete a Kent Law School extra-curricular module	20		
Attend a mock jury	15		
Participate in mooting	15		
Shadow Kent Law Clinic appointment	5		
Involvement with a theatre performance (including rehearsals)	25	15	45
Curating an arts exhibition	20	15	30
Dance/musical/stand-up performance (max 5 times)	15	5	25
Attend a film festival	10	5	15
Audition for a part in a musical theatre performance, theatre performance, musical performance, dance performance or another role	5		
Complete My Skills Coach	30		
Complete an optional language course	30		
Complete an additional non-curricular module	30		
Complete an accredited course (First aid, health/hygiene, ECDL, level 2 courses, TEFL/CELTA)	20	15	30
Complete the initial My Skills Coach meeting	20		
Participate in optional training	15	5	20
Attend a Study Plus event	10	10	15
Attend a Skills workshop	10	10	15
Attend a career guidance appointment	10		
Attend Student Success Event	10		
Complete One Hour Degree	10		
Attend a Quick Advice session	5		
Attend Student Success appointment	5		

Student groups

	Average	Min	Max
Member of media group (CSR/Inquire), Community Action Group, or academic society	15		
Member of sports team or music group	10		
Member of society	5		
Committee member of charity/media/community action group/academic society	30		
Committee member of society/club	25		

Work experience

	Average	Min	Max
Study, work or volunteer abroad (not as part of degree)	50	30	90
Non-curricular internship	40	20	80
Part-time work (on-going for more than 1 month)	35	25	55
Work experience/shadowing placement	20	10	40
Job Shop role (details needed – role, duration, responsibilities)	20	10	40
Website/app design (independent or commercial)	20	15	30
Videography/photography (independent or commercial)	20	15	30
Attend an assessment centre	10		
Attend an interview	5		
Start a trading business	40		
Attend company insight day	15	10	20
Professional membership (Society of Biology, Institute of Directors)	15		
Attend a networking event	15	5	25
Create a LinkedIn account	10		
Develop online profile (YouTube, blog, etc.)	5		
Community volunteering (details needed – role, duration, responsibilities)	20	10	40

Mentoring

	Average	Min	Max
Being a professional mentor (at least 3 sessions)	25	20	30
Taking part in professional mentoring (at least 3 sessions)	15	10	20
Completing a profile for Kent Career Mentoring	10		
Contacting a mentor as a part of Kent Career Mentoring (max 5)	5		

Roles and responsibilities at University

	Average	Min	Max
Kent Union Network Chair	45		
Sitting on University decision-making panels (eg Senate, Academic Misconduct)	45		
Peer Assisted Learning Leaders	45		
Kent Union Parliament Member	40		
Kent Union buddy scheme	30		
Student rep	30		
Partake in a University/Kent Union working group	15		
Run in an election campaign	10		

Achievements

	Average	Min	Max
Complete Kent Global Passport	35		
Unibuddy role	30		
Complete the Global Skills Award	15		
Competition winner	15		
Participation in national competition (details needed)	15	10	20
Participation in local competition (details needed)	10	5	15
Participation in sports competition (details needed)	10	5	15
Publication in media outlet (eg Inquire)	10	5	20
University prize	10		
Scholarship winner	10		
Representing the University	10	5	15

Logging your points

Things to consider when logging your points:

- We recommend you add accurate details to explain what you did – ie for a part time job, make sure you tell us who you worked for, what you did, what responsibilities you had and the dates of working there. This gives us an idea of the activity and can allocate points correctly – ie just logging 'part time job at McDonalds' will earn you less points than explaining your role and responsibilities there.
- The activity you are logging points for can be any time you have been at university. If you are in your final year and just finding out about Employability Points, you can log points from when you started university.
- Ensure you put the date on the activity.
- We will not credit activities which took place before you started university, or take place in the future
- While this list is extensive, it is not comprehensive. We may have missed something, email us at employabilitypoints@kent.ac.uk and we can discuss if it eligible for points.
- You can log activities you have performed outside of university which fall under the categories above.
- Keep a record of any events you have been to and check your account regularly. We bulk upload on Friday for events within the Careers and Employability Service. Contact us after three weeks of the points not being added and we will manually add them. If it is nearer the deadline date, please contact us sooner.
- We can only log points which you have told us about.
- If relevant, you can log the same activity under different categories. Did you get a part time job at university? You can log the interview, assessment centre and job all as separate activities.
- Your points do roll over between years, so if you are unable to apply this year or were unsuccessful, you can apply next year.
- When applying, we only take points when you have been successful.

Are you a committee member of a student group?

Contact us!

We want to work with you to promote your events and share more about what EP can offer members of your group! Email us at employabilitypoints@kent.ac.uk or DM us on Instagram: @employabilitypoints.

EP timeline for the academic year



**September – March:
Earning and logging points**



**Early March:
Reward Pack published**



**Mid-March:
Application form to apply
for rewards**



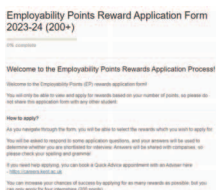
**Late March:
Application forms closes**



**Mid-May:
Interviews for rewards**



**June – September:
Rewards being undertaken**



Our team



John Anderson

Employability
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Matt Cook

Employer
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Contact us



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EmPoints



employabilitypoints@kent.ac.uk



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Careers and Employability Service
University of Kent, Canterbury, Kent CT2 7ND

kent.ac.uk/employability-points

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