

Technician Commitment Working Group

Terms of Reference



Background

The University of Kent recognises the importance of Technicians and Technical Staff across all areas of the organisation and the vital part they play in delivering the very best student experience, internationally recognised research and innovation, and supporting the community as part of the University's civic mission.

Through the national Technician Commitment programme, the University has pledged to support the visibility, recognition, career development, sustainability and impact of all technicians.

Purpose of the group

The Technician Commitment Working Group will jointly oversee, along with the Divisional IT and Technical Services Management Group, the implementation of the [Technician Commitment strategy action plan](#). The Head of Embedded IT and Technical Services will lead the delivery of the Technician Commitment strategy, reporting on progress to the Director of University Operations as institutional sponsor.

Functions of the group

- Oversee and provide directional guidance on Kent's Technician Commitment Strategy Action Plan and its implementation across the University
- Monitor progress and provide guidance in the delivery of the Technician Commitment, including progress against targets and objectives.
- To develop and support IT & Technical Service Leads to deliver against targets and objectives
- Act as ambassadors for embedding Technician Commitment across Kent's Divisions, Departments and realm of wider influence
- Ensure that any opportunities are identified relevant to the context of the organisation and incorporated into strategic decision making.

Meetings

Meetings will be held 3 monthly and be chaired by the Head of Embedded IT and Technical Services. Meetings will have actions recorded and an action list produced for all the members following each meeting.

Membership:

Chair

Joanna Scamp, Technical Manager (Technician Commitment)

Secretary/Admin

TBC

Institutional Champion

Dr Daniel Knox, Head of Endpoint IT

Equality, Diversity and Inclusivity

Minna Janhonen, EDI Adviser

Human Resources

Samantha Rintoul, People Partner

Research and Innovation Services

Josie Caplehorne, R&I Support Manager (Culture & Gov)

IT and Technical Services Staff

Visibility Champion – Suzanne Duffy, Open Research Officer

Recognition Champion – Joshua Lithgow, Technician (Drama)

Career Development Champion – Peter Verrall, Technical Specialist (Phys/Facilities)

Sustainability Champion – Tim Keward, Technician (IT)

Reporting structure

The Technician Commitment Working Group will provide a report to Director of University Operations (as institutional sponsor) annually and on an ad hoc basis when required.

The Working Group will provide a summary of all activities to the Research & Innovation Board (RIB) for their meetings in October, February and May. Reports must be provided 2-4 weeks in advance of these meetings.