ETHICS COMMITTEE/
TERMS OF REFERENCE

1. Terms of Reference

a) To oversee the University's policies on ethics.

b) To consider and advise on ethical issues referred by the following: Council; any committee of Council; the Senate; any committee of Senate; the Vice-Chancellor. Ethical concerns raising significant reputational or financial risk should normally be referred to the Committee.

c) To report to Council its findings in respect of 1(b) above.

d) On behalf of Council, to consider and, if appropriate, approve work which requires the approval of a University ethics committee before it can receive external authorisation to proceed.

e) To consider annual reports from: Research Ethics and Governance Committee; the Development Office regarding Fundraising; Anti-Bribery and Corruption Review Group and International Partnerships Approval Panel.

f) To review, on request of Council and in the context of contemporary best practice, the mechanisms and procedures for identifying and considering ethical issues arising from teaching, research, fundraising and other aspects of the activities of the University.

2. Membership

a) Membership of the Committee shall include 3 Lay members; the Chairs of Executive Committees with responsibility for ethics (Research Ethics and Governance Committee and International Partnerships Approval Panel); the Undergraduate Representative appointed by the Students' Union; and the Postgraduate Representative appointed by the Students' Union.

b) The attendees shall include:
- Deputy Vice Chancellor for Research and Innovation
- Research Ethics & Governance Manager
- Senior Prospect Research and Management Officer
- Senior International Partnerships Officer
- Human Resources Representative
- Director of Governance and Assurance (Secretary to Council) or nominee

3. Meetings

At least twice a year in Autumn and Summer Terms with additional meetings if required.

4. **Quorum**

3 members to include at least 2 lay members.

5. **Review**
The terms of reference shall be reviewed periodically to ensure its effectiveness, at least every three years.

Version Control

	Review Date	Review	Approved by

NN 16.03.2023
SC 03.05.2022
CC 21.02.2024
LF   29.08.2024