

WE STAND FOR AMBITION.

University of
Kent

REWARDS PACK 2024-25

Get Involved! Get Rewarded!



Contents

Get Rewarded with the EP Scheme!	3
Important Dates.....	3
Applying for EP Rewards	4-6
EU & International Students	5
Postgraduate Students.....	5
Travel Expenses.....	5
Divisional Recommendations	6
Privacy Notice	6
Opportunities Explained	7
EP Rewards at a Glance.....	8
Rewards.....	9-67
Internships.....	9-26
Project Placement.....	27-28
Work Experience	29-48
Work Shadowing	49-50
Training.....	51-53
Company Experience	54-57
Skills Development Sessions	57-60
Fireside Chats.....	61-63
Raffle	64

The EP Rewards Pack

Get Rewarded with the EP Scheme!

The EP Rewards Pack is your comprehensive guide, providing information on all the EP rewards available for this summer!

Key dates:

Points deadline:	10th March 2025
Application form to be completed:	25th March 2025
Interview Invites:	Late April 2025
Interviews:	5th May - 16th May 2025



Applying for EP Rewards

Rewards

- You can apply for as many rewards as you have points for – we recommend that you apply for at least four different types of reward!
- We only redeem points upon a successful application – points will roll over if not used.
- We strongly recommend that you apply for at least one ‘non-work’ based reward. All rewards will benefit your employability.
- If you have 200 points, you can only apply for up to four paid internships. You can apply for as many of the other rewards you want to get involved in, providing you have the points.
- Please read each opportunity carefully. Not all will include travel costs. Some will have specific requirements.
- We cannot guarantee all students will be rewarded, but we will aspire to help you where we can.
- All dates are subject to change and some companies may be flexible on dates as per the candidate.
- You can apply if you are an Undergraduate, Postgraduate, Postgraduate Research, EU, or international student. Please check the opportunity carefully as some restrictions may apply.
- While there are recommendations about which schools students should apply from, if you are interested in a reward, apply anyway. They are our recommendations, rather than the employers. The employer will take on students from other disciplines. Some rewards have additional criteria.
- Need accommodation throughout the summer? Contact stay@kent.ac.uk or click [here](#).

Applications – What are we looking for?

- Treat this opportunity as a job application. Answer the application questions with the same level of detail as you would a full time job. This will help with the shortlisting process and your answers will be shared with the employers. Proof read your application – check spelling, grammar and punctuation.
- Research the company and the role you are applying for.
- Don't use AI to write your application. It has been caught multiple times by our team when shortlisting.
- If you need help with your application, [book a quick advice appointment with the CES team](#).

Interview Process

- If you are invited to attend an interview, you must dress professionally (even if it is a video interview). Please contact employabilitypoints@kent.ac.uk for guidance if needed.
- If you are offered an internship or project placement, please ensure an employment contract is established between you and the company. If you are concerned about this, please contact the team.
- Ask when the reward will start and end, if a date has not been confirmed.
- Do you need any reasonable adjustments ahead of the interview, or any other support? Please contact careerhelp@kent.ac.uk or the EP team.

During the Reward

- It is your responsibility to arrange accommodation and travel during the reward. See above for help.
- Ensure you dress and act professionally during the reward.
- A member of the EP team may undertake a visit to see how things are going during work based rewards. The team may ask to take photos for marketing purposes. We may interview you and use a quote from you on our website, social media sites, or for promotional material, but will ask your permission first and for you to sign a consent form before using your image.
- If there are issues with attendance or punctuality, please communicate this with the employer as soon as you can. As this is employment, follow the procedure of the company. If you do not feel as if you can speak to them, please email us at employabilitypoints@kent.ac.uk and we are happy to let them know what is happening.

EU and International Students

The United Kingdom's departure from the European Union in 2022 has impacted the way EU students can undertake EP rewards. If you are an EU student who arrived in the UK since the 1st January 2022, you are required to adhere to Student Visa restrictions (see below).

If you are studying at the University of Kent on a Tier 4/Student Visa, you must not work for more hours than stated on your visa (usually 10/20 hours during term time). If you need clarification on your availability to work, please speak to Kent Students' Union's Advice Centre.

If you are studying a postgraduate degree while on a Student/Tier 4 Visa, please note some EP rewards can be completed from September onwards.

For paid internships, it is your responsibility to ensure you have a National Insurance number.

The EP Scheme looks to ensure that all EP rewards are available to all students, but unfortunately some are restricted based on nationality. In these instances, the restrictions mirror the employer's recruitment policy.

Postgraduate Students

If you are unable to commit to undertaking an internship or work experience placement in the June-September period due to academic and/or visa restrictions, please note, a number of these rewards can be completed September-November. This will be identified throughout the Rewards Pack.

Travel Expenses

For unpaid work experience placements, and some work shadowing placements, the employing company may provide the reward winner with assistance with travel costs (to a certain extent). If the company is providing assistance with the cost of travel, this will be identified for each reward in the relevant section of the Rewards Pack.

If travel costs are not available directly from the employing company, you may be able to claim a bursary from the Careers and Employability Service. Funds are only available for unpaid work experience/shadowing and 1-day insight days (including company experiences). This is through the [Kent Career Fund](#). Please note, the allocation of funds is not guaranteed: funding is limited and is allocated on a 'first come, first served' basis, following the completion of the bursary application and claims process. It is essential that all expenses are supported by receipts. Therefore, the payment, if applicable, will only be provided following the conclusion of your work experience placement.

The full Terms and Conditions and application form can be viewed [here](#). For more information regarding funding support, [please contact the EP team](#).

Divisional Recommendations

Look out for recommendations for your academic division. You are not limited to apply for these, but they provide a general indication if the reward relates to your academic studies.

Privacy Notice

If you apply for rewards, the EP team may need to send some of your data to respective employers. This may include:

- Your name
- Your University of Kent email address
- Your stage of study
- Your telephone number
- Your home and/or term address
- Your course of study and/or academic school
- Information relating to whether you are studying on a Tier 4 visa
- Information on whether you have applied for the EU Settlement Scheme.
- Your nationality

This information will only be used to arrange interviews (if being arranged directly between you and the employer), coordinate the commencement of rewards, arrange employment contracts, undertake right to work checks, references (if required), security checks (for specific rewards, which are identified in the Rewards Pack) and to coordinate off-site experience days.

This information will not be used for any further purpose.

This information will be held by the Employability Points team, part of the Careers and Employability Service, until the completion of all EP rewards (June 2025 or sooner). Once the data is shared with an employer, this information will be held in accordance with their respective privacy notice.

If you have any questions, please contact the Employability Points team via employabilitypoints@kent.ac.uk.

You can view our Privacy Notice [here](#).

For further information about how student data is used at Kent please see the [Student Enrolment Privacy Notice](#).

"The scheme has been very supportive of me and they should not hesitate to ask questions regarding any internship advertised by the Team." - Kelvin, 2018

Opportunities Explained

Internship – 200 points

Temporary work placements within a company that pay minimum wage, or above, and last between 4 weeks and 3 months over the summer vacation period.

Project Placement – 175 points

Project placements are positions working on a particular project, which may have a flexible start/end date and will require a certain amount of expertise. Some projects are to be undertaken remotely.

Work Experience (Short-term internships) Placement – 150 points

Work experience placements are short-term unpaid internships, usually lasting between 2-3 weeks. Students will be expected to undertake work on their own initiative, under the supervision of a mentor.

Training – 125 points

A number of companies offer in-house or external training and development, and in some cases may even provide training as an external consultant. These courses are extremely valuable for students.

Work Shadowing Placement – 100 points

These allow students to ‘buddy’ existing employees within a company to find out what a ‘day in the life of...’ is really like. In many instances, this is a chance to shadow a senior member of the company!

Company Experience – 75 points

A unique experience day, which can involve tours, networking lunches and more!

Skills Development – 50 Points

Skills development sessions are run by company representatives who have expertise in a particular area or skill-base.

Fireside Chat – 50 points

The opportunity to spend some time with an industry expert, gaining valuable advice and guidance.

Raffle – 50 points

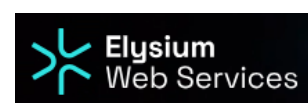
The chance to be entered into a raffle to win a University of Kent hoodie.

Rewards at a Glance

Field/Industry	Rewards
Arts Sector	Nucleus Arts, KMTV, Jason Dodd Photography, Voice Talent Online, Borderpoint Films
Business Consultancy and Development	AbBaltis Ltd, Apogee Corporation, Guided Systems Solutions, Marlowe Consulting, Writing Champions, Cook Food, Elysium Web Services
Charity Sector	Nucleus Arts, Breaking Barriers, Porchlight, WEA
Computing / IT	Apogee Corporation, Elysium Web Services, FX Digital, Voice Talent Online
Data Analysis and Statistics	Medway Council, Folkstone and Hythe District Council, Porchlight
Finance, Procurement, Insurance and Accountancy	Apogee Corporation, Kent Invicta Chamber of Commerce, MFW Chartered Accountants, University of Kent: Procurement Services
History, Heritage and Archives	Powell-Cotton Museum, Canterbury Cathedral, Franciscan Gardens, Historic Dockyard Chatham, Royal Engineers Museum, Sandwich Guildhall Museum, Borderpoint Films
Human Resources and Recruitment	Breaking Barriers, WEA
Journalism and Copywriting	Story22
Legal and Compliance	Apogee Corporation, Medway Council, Medway Norse, TMLEP, Anvil Chambers, Becket Chambers, Medway Council, Stilwell & Singleton, Boys and Maughan Solicitors, Crown Prosecution Service
Local Government	Medway Council, Medway Norse, Folkstone and Hythe District Council, Swale Borough Council
Management, sales and e-commerce	THEMIS Clinical Defence, MTD Management Training Specialists, MTD Sales Training Specialists, Global Growth Institute
Marketing, Digital Marketing and Social Media	AbBaltis Ltd, Apogee Corporation, Reflect Digital, Story22, Studio Hawk, Brandspire Digital Limited, Scaramanga Agency, We Do Marketing, WEA, Writing Champions
Mental Health, EDI	Nucleus Arts, Breaking Barriers
Multimedia, Video, Audio and Content Creation	Reflect Digital, Story22, Studio Hawk, Scaramanga Agency, Voice Talent Online, We Do Marketing, Writing Champions
Project Management	Apogee Corporation, Medway Council, Medway Norse, Swale Borough Council, eXroid
Psychology & Organisational Behaviour	Guided Systems Solutions, Nucleus Arts, Reflect Digital, Folkstone and Hythe District Council
Public Engagement and Events	Sandwich Guildhall Museum, Nucleus Arts, Apogee Corporation, Franciscan Gardens, Kent Community Energy
Research	Medway Council, WEA, Kent Community Energy
Sciences, Health and Sports	AbBaltis Ltd, Virology Research Services Ltd, Borderpoint Films
Skills Development	MTD Management Training Specialists, MTD Sales Training Specialists, Skillshub
Social Policy	Medway Council, Swale Borough Council
Sustainability and Climate Change	Swale Borough Council, Cook Food, Kent Community Energy
Teaching, Youth Work and Education	Writing Champions
Wildlife Conservation	Medway Norse

INTERNSHIPS

Internships are temporary work placements with a company. You will be paid National Minimum Wage (or above) and they last between 4 and 12 weeks. You will be expected to undertake the work and responsibility of a regular employee.



AbBaltis Ltd

Application code: IN01
 Opportunity details: A Business Development internship, where you will gain hands on experience in technical sales within the science sector.

KEY WORDS: BUSINESS DEVELOPMENT, PSYCHOLOGY, SCIENCE SECTOR, MARKETING.

Company Profile: An internationally recognised supplier of disease state plasma and residual clinical samples.

Location: Kent Science Park, Sittingbourne, Kent.

Date(s): 12 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote working: This internship can be undertaken remotely if required (preference for office-based work, if possible).

Additional criteria: You must have a passion for business and sales.

Recommended for: Kent Business School, School of Psychology, Graduate and Researcher College.

Application code: IN02
 Opportunity details: A varied life sciences procurement internship. This will provide you with an insight into supply chain management in this unique sector.

KEY WORDS: LAB EXPERIENCE, BIOSCIENCE, DISEASE STATE PLASMA.

Location: Kent Science Park, Sittingbourne, Kent.

Date(s): 12 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote Working: This role cannot be undertaken remotely.

Additional criteria: You must be interested in supply chain management, be analytical and be comfortable with Biological jargon.

Recommended for: School of Biosciences, Chemistry and Forensic Science, Graduate and Researcher College, Kent Business School.



Apogee Corporation

Application code: IN03
 Opportunity details: An internship focused on procurement, where you will be supporting the team in all aspects of bid and tender processes.

KEY WORDS: PROCUREMENT, BIDS, BUSINESS, TENDER PROCESS.

Company profile: An independent subsidiary of HP Inc. who provides technology to businesses to streamline and automate administrative tasks.

Location: Maidstone, Kent.

Dates: 12 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote Working: There is an opportunity for this role to have a hybrid working arrangement.

Criteria: You must be interested in procurement/bid management. Please contact the EP team if you want more details about the role.

Recommended for: Kent Law School, Kent Business School, Graduate and Researcher College.

Application code: IN04
 Opportunity details: This is an IT Service Management Internship. It is a hands-on internship, covering incident management, change management and service desk support. You will be responsible for developing an internal knowledge base, analysing reports across the IT infrastructure and undertake troubleshooting to improve workflows

KEY WORDS: IT SERVICE, SERVICE DESK, TICKETS, TROUBLESHOOTING, IT INFRASTRUCTURE.

Location: Maidstone, Kent.

Dates: 12 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote Working: There is an opportunity for this role to have a hybrid working arrangement.

Criteria: You must be studying a Business, IT or Maths related degree. Basic understanding of IT concepts. Please contact the EP team if you want more details about the role.

Recommended for: School of Computing, School of Maths, Statistics and Actuarial Science, School of Engineering, Graduate and Researcher College.

APOGEE

An HP Company

Apogee Corporation

Application code: IN05

Opportunity details: A marketing internship, where you will be involved in creating social media content in relation to marketing projects and activities, assisting with events and supporting internal communications.

KEY WORDS: MARKETING, SOCIAL MEDIA, CONTENT CREATION, EVENTS MANAGEMENT.

Location: Maidstone, Kent.

Dates: 12 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote Working: There is an opportunity for this role to have a hybrid working arrangement.

Criteria: You must have a good understanding of marketing. Please contact the EP team if you want more details about the role.

Recommended for: Kent Business School, School of Arts, School of English, School of Psychology, School of Computing, Graduate and Researcher College.

Application code: IN06

Opportunity details: This is a NexGen Project Support Assistant Internship where you will work with teams to project manage and support an innovative project focused on transforming the business.

KEY WORDS: PROJECT MANAGEMENT, BUSINESS TRANSFORMATION.

Location: Maidstone, Kent.

Dates: 12 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote Working: There is an opportunity for this role to have a hybrid working arrangement.

Criteria: You must be able to commute to the Maidstone office and be studying a marketing or business related degree. Please contact the EP team if you want more details about the role.

Recommended for: Kent Business School, Graduate and Researcher College.

APOGEE

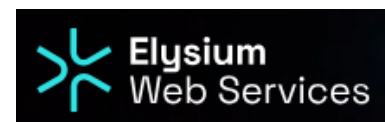
An HP Company

Borderpoint Films



Application code:	IN07
Opportunity details:	The chance to undertake research in both science and history related subjects. The research will be utilised to develop new factual programmes aimed at national TV broadcasters. You will also research specific topics in detail and creating summaries and pitch documents. There will be opportunities to film and edit material.
KEY WORDS:	SCIENCE, HISTORY, RESEARCH, TV DOCUMENTARIES.
Company Profile:	A Kent TV production company, specialising in documentaries relating to history and science.
Location:	Ashford, Kent.
Date(s):	Dates to be confirmed between student and employer. Work to be undertaken between June and September 2025. 10 days – part time over 5 weeks.
Post-September:	Unconfirmed – to be confirmed at interview stage.
Remote Working:	The employer has not confirmed whether this role can be undertaken remotely.
Additional criteria:	You must have a good understanding of TV trends and documentaries. You must be able to write to a high standard and have a great level of motivation. Borderpoint has a pre-interview task to complete ahead of attending the interview.
Recommended for:	School of Arts, Chemistry and Forensic Science, School of Biosciences, School of Physics and Astronomy, School of Sport and Exercise Sciences, School of Anthropology and Conservation, School of Psychology, Classical & Archaeological Studies department, School of History.

Elysium Web Services



Application code:	IN08
Opportunity details:	This is an IT consultancy internship. You will supporting the help desk and Cyber security support teams as well as Infrastructure management.
KEY WORDS:	IT, CONSULTANCY, SYSTEM MANAGEMENT, INFRASTRUCTRE MANAGEMENT, IT DEVELOPMENT.
Company Profile:	An IT consultancy firm who focus on delivering legally compliant, bespoke solutions to meet their client needs.
Location:	Ashford, Kent. (The office is directly next to Ashford International Train Station).
Date(s):	12 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote Working:	The employer has not confirmed whether this role can be undertaken remotely.
Additional criteria:	This role is for final year Computer Science students only.
Recommended for:	School of Computing.



eXroid

Application code:	IN26
Opportunity details:	A project management internship, where you support a project to create a global community for business partners. This will involve working with data, engaging with clients and supporting the wider team.
KEY WORDS:	PROJECT MANAGEMENT, BUSINESS PROCESSES, BUSINESS ANALYTICS
Company Profile:	eXroid are a group are a progressive group of companies providing specialist medical services in the UK and globally.
Location:	Discovery Park, Sandwich.
Date(s):	12 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote Working:	This role <u>cannot</u> be undertaken remotely.
Additional criteria:	You must have a high degree of business acumen and system/process management skills.
Recommended for:	Kent Business School, Graduate and Researcher College.

FX Digital



Application code: IN09

Opportunity details: The chance for you to join the Quality Engineering Team to work on their Test Automation for Connected TV. You will be participating in all phases of the software development lifecycle, conducting research on the latest trends in technology, collaborating with the team to brainstorm, design, and implement new features and technologies & engage in the development and testing of their test automation solutions for Connected TV platforms.

KEY WORDS: SOFTWARE DEVELOPMENT, TESTING, QUALITY ASSURANCE.

Company profile: An award winning digital agency specialising in TV and Voice Application Development, providing innovative solutions for brands looking to pioneer the latest technologies for global brands.

Location: Central London. Pay for this reward will be paid at London Living Wage.

Dates: Dates to be confirmed between student and employer. Work to be undertaken between June and September 2025. The internship is for 12 weeks.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote Working: This will be a hybrid working role, 3 days in the office and 2 remote working.

Criteria: You must be studying a computing or engineering-related degree with a strong interest in software development and QA. You should have a familiarity with software testing methodologies and basic programming skills in any language.

Case study: [Here.](#)

Recommended for: School of Computing, School of Engineering, Graduate and Researcher College.

‘The Employability Points Scheme has proved an invaluable experience, offering the chance to develop both academically and professionally. The opportunities provided have enabled me to apply the knowledge gained in workshops, talks and counselling, opening a new vocational path and facilitating continuous growth and learning.’

Daniela - Powell-Cotton Museum Intern 2024

Guided Systems Solutions



Application code:	IN10
Opportunity details:	This internship will be focused on research and ideation of the use of AI, both on client work and on some of the presentations and books that senior leaders are preparing. A background in Psychology and Business would be helpful, but is not essential.
KEY WORDS:	BUSINESS RESEARCH, PSYCHOLOGY RESEARCH, CONSULTANCY, BUSINESS EFFICIENCY.
Company Profile:	A consultancy firm which helps apply system thinking to an organisation to improve overall efficiency. They tailor their solution to best suit their client.
Location:	Virtual.
Date(s):	Dates to be confirmed between student and employer. Work to be undertaken between June and September 2025. The internship is for 4 weeks.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote Working:	This role will be undertaken remotely/virtually.
Additional criteria:	You must be self-motivated and shares the company's vision of having authentic passion to make the world a better place.
Recommended for:	Kent Business School, School of Psychology, Graduate and Researcher College.

Kent Community Energy



Application code:	IN11
Opportunity details:	This internship will be assisting in developing and implementing a business plan to facilitate the company's entry into rooftop solar for schools. You will be building a dataset of schools, academies and decision makers, identifying competitors and their pricing, creating a business plan, delivering initial contact and marketing.
KEY WORDS:	SUSTAINABILITY, MARKETING, SOCIAL MEDIA, SCHOOL ENGAGEMENT.
Company Profile:	A community owned solar farm based near Sittingbourne.
Location:	Virtual.
Date(s):	To be undertaken between July and August, or September and October 2025. 4 weeks in Jul/Aug or Sep/Oct.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-October 2025.
Remote Working:	This opportunity can be undertaken remotely.
Additional criteria:	You must have an interest in helping the company's vision of net zero carbon future for Kent by targeting schools..
Recommended for:	Kent Business School, School of Psychology, Graduate and Researcher College, School of Social Policy, Sociology and Social Research, School of Arts.



Kent Invicta Chamber of Commerce

Application code:	IN12
Opportunity details:	This is a management account analyst internship. You will be working alongside the financial controller, CEO and senior management team to identify and establish cost centres within the organisation and establish reporting within Xero software.
KEY WORDS:	ACCOUNTS MANAGEMENT, FINANCE, ACCOUNTS ANALYST.
Company Profile:	Kent Invicta Chamber of Commerce offer a range of membership services for businesses in the Kent region.
Location:	Ashford, Kent.
Date(s):	12 weeks between June and September 2025.
Post-September:	Unconfirmed – to be confirmed at the interview stage.
Remote Working:	This role can be undertaken remotely.
Additional criteria:	You must be able to travel to the Ashford office for at least two days a week. You should have practical experience of basic accounting software, basic bookkeeping and accounting practices and data analysis.
Recommended for:	School of Mathematics, Statistics and Actuarial Science, School of Economics, Kent Business School.

Medway Council



Application code:	IN13
Opportunity details:	Working within the Housing Strategy and Partnerships team, Domestic Abuse lead to conceptualise and deliver a campaign against domestic abuse. You will be tracking and monitoring domestic abuse training delivered to housing staff, contributing towards the continuation of the Domestic Abuse Housing Alliance accreditation, researching local services and creating a package communicating availability of local services to Medway Residents and completing administration and data tasks.
KEY WORDS:	PUBLIC SECTOR, COUNCIL, HOUSING, ACCREDITATION, DATA, TRAINING.
Company Profile:	Medway Council is the regional council for the Medway area, Kent.
Location:	Medway, Kent.
Date(s):	Work to be undertaken between June and September 2025. The internship is for 12 weeks.
Post-September:	No – this role cannot be completed outside of the summer period.
Remote Working:	Hybrid, work in office 1-2 days per week, work at home 3-4 days per week..
Additional criteria:	You must be interested in policy, social change and campaigns. You must have an interest in Local Government and have some understanding of Housing challenges.
Recommended for:	School of Psychology, School of Politics and International Relations, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research, School of Mathematics, Statistics and Actuarial Science.

Medway Council

Application code: IN14

Opportunity details: A project opportunity within the Public Health Workforce Development Team at Medway Council. You will be tasked with collating and analysing feedback from a range of training courses including the Making Every Contact Count (MECC) Course, in order to report on the reach and impact of this training. You will also be tasked with producing a summary of 'What is Medway Public Health?' for local promotion purposes.

KEY WORDS: PUBLIC SECTOR, PUBLIC HEALTH, TRAINING FEEDBACK.

Location: Medway, Kent.

Date(s): Dates to be confirmed between student and employer. Work to be undertaken between June and September 2025. The internship is for 12 weeks.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote Working: The employer has not confirmed whether this role can be undertaken remotely.

Additional criteria: This is not a data analysis internship.

Recommended for: School of Mathematics, Statistics and Actuarial Science, School of Social Policy, Sociology and Social Research, School of Psychology, School of Economics, School of Computing.

Medway Council

Application code: IN15

Opportunity details: An internship that will support our new tenancy audit programme with the tenancy team. This would include data, insight and analysis on 'getting to know our tenants' as per our regulatory requirements. It will also include supporting a tenancy officer to conduct some audits in person

KEY WORDS: PUBLIC SECTOR, HOUSING, COUNCIL, AUDIT, DATA.

Location: Medway, Kent.

Date(s): Work to be undertaken between June and September 2025. The internship is for 12 weeks.

Post-September: No – this role cannot be completed outside of the summer period.

Remote Working: Hybrid, work in office 1-2 days per week, work at home 3-4 days per week.

Additional criteria: You must have an interest in Local Government and have some understanding of Housing challenges.

Recommended for: School of Mathematics, Statistics and Actuarial Science, School of Psychology, School of Politics and International Relations, School of Anthropology and Conservation, School of Social Policy, Sociology and Social Research.



Medway Council



Application code:	IN27
Opportunity details:	An analyst role focused on the 'Hyper-local Need' project, where you will be responsible for analysing data to determine conclusions on socio-economic needs in the community. You will use R to create an automated PowerPoint profile and build upon an existing project which developed hex amps.
KEY WORDS:	ANALYSIS, DATA, R, HEX MAPS, SOCIO-ECONOMIC NEEDS
Location:	Medway, Kent.
Date(s):	Dates to be confirmed between student and employer. Work to be undertaken between June and September 2025. The internship is for 6 weeks.
Post-September:	Unconfirmed – to be confirmed at interview stage.
Remote Working:	The employer has not confirmed whether this role can be undertaken remotely.
Additional criteria:	You must have an understanding of GIS mapping and previous experience of R is desirable, but not essential.
Recommended for:	School of Mathematics, Statistics and Actuarial Science, School of Social Policy, Sociology and Social Research, School of Psychology, School of Economics, School of Computing.

Medway Norse



Application code:	IN16
Opportunity details:	An auditing and compliance role, focused on the ISO accreditation systems, workflow systems and digital auditing.
KEY WORDS:	PROJECT MANAGEMENT, COMPLIANCE, AUDITING, LEGAL.
Company Profile:	Working in partnership with Medway Council to provide a variety of commercial and public services.
Location:	Medway, Kent.
Date(s):	12 weeks between June and September 2025.
Post-September:	Unconfirmed – to be confirmed at the interview stage.
Remote Working:	This role cannot be undertaken remotely.
Additional criteria:	You must be competent with the use of Microsoft Office, specifically Excel. You must have great attention to detail.
Case Study:	Here & Here .
Recommended for:	Kent Law School, Kent Business School, School of Social Policy, Sociology and Social Research.

Medway Norse



Application code: IN17
 Opportunity details: The chance to undertake wildlife, flora and fauna surveys across Medway Council's greenspace areas.

KEY WORDS: WILDLIFE CONSERVATION, WILDLIFE SURVEYS, GREENSPACE.

Location: Medway, Kent.
 Date(s): 12 weeks between June and September 2025.
 Post-September: Unconfirmed – to be confirmed at the interview stage.
 Remote Working: This role cannot be undertaken remotely.
 Additional criteria: You must be passionate about wildlife conservation with relevant knowledge. It would be ideal if you are able to drive and if not, you must be willing to use public transport.
 Case Study [Beccy](#), [Stephen 1](#) & [Stephen 2](#).

Recommended for: School of Anthropology & Conservation, School of Biosciences.

Nucleus Arts



Application code: IN18
 Opportunity details: An internship covering various aspects of digital arts, arts engagement and mental health and wellbeing. You will be involved in all aspects of the charity from setting up galleries to running events focused on mental health.

KEY WORDS: MENTAL HEALTH, RESEARCH, ARTS, WELLBEING, CHARITY.

Company Profile: An Award-Winning flagship arts organisation founded by the Halpern Charitable Foundation, Nucleus Arts has become the cultural and creative heart of Kent and Medway over the past 12 years and focuses on affordability, accessibility and excellence in the Arts.

Location: Chatham, Kent.
 Date(s): Dates to be confirmed between student and employer. Work to be undertaken between June and September 2025. The internship is for 6 weeks.
 Post-September: Unconfirmed – to be confirmed at interview stage.
 Remote Working: The employer has not confirmed whether this role can be undertaken remotely.
 Additional criteria: You must have an interest in the arts and mental health/well-being.

Recommended for: School of Arts, Kent Business School, School of Psychology, School of Social Policy, Sociology and Social Research, Graduate and Researcher College.

Powell-Cotton Museum



Application code:	IN19
Opportunity details:	An internship focused on the collections within the museum.
KEY WORDS:	COLLECTIONS MANAGEMENT, MUSEUM, HERITAGE.
Company Profile:	A museum based in Quex Park, Birchington which displays a variety of artefacts from across the world, including dioramas of animals from around Africa, artifacts from Africa and Asia and from Christian Missionary Florence Coombe who worked on islands in the South Pacific.
Location:	Birchington-on-Sea, Kent
Date(s):	2 days a week between June and September for 12 weeks. Work to be undertaken between June and September 2025. The internship is for 12 weeks.
Post-September:	Unconfirmed – to be confirmed at interview stage.
Remote Working:	The employer has not confirmed whether this role can be undertaken remotely.
Additional criteria:	You must be interested in heritage or natural sciences as a career (but if you are undecided and looking at a variety of options, you are welcome to apply).
Recommended for:	School of History, Classical & Archaeological Studies department, School of Cultures and Languages, School of Anthropology and Conservation, Graduate and Researcher College.

Reflect Digital



Application code:	IN20
Opportunity details:	Three digital marketing internships – if you love everything digital and considering a career in marketing, this is the perfect internship for you. It will cover SEO, copywriting, paid media, human behaviour, account management and more.
KEY WORDS:	DIGITAL MARKETING, SEO, COPYWRITING, DIGITAL MARKETING STRATEGY.
Company profile:	A multi-award winning digital marketing agency.
Location:	Maidstone, Kent.
Date(s):	June – September 2025. Exact dates to be confirmed between employer and you. The internship is for 12 weeks.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote working:	This internship can be undertaken remotely if required (preference for office-based work, if possible).
Additional criteria:	You must be able to commute to Maidstone and you must be passionate about digital marketing.
Case study:	Here & here .
Recommended for:	Kent Business School, School of Arts, School of English, School of Psychology, School of Social Policy, Sociology and Social Research, School of Mathematics, Statistics and Actuarial Science, Graduate and Researcher College.

Story22



Application code:	IN21
Opportunity details:	An internship with a busy international marketing agency, who provide clients with a unique story-led approach to marketing messaging. The internship will be hands on and you can develop your portfolio of work around your interest, which could include social media, copywriting, digital marketing, graphic design and/or videography.
KEY WORDS:	VIDEOGRAPHY, SOCIAL MEDIA, DIGITAL MARKETING, COPYWRITING, GRAPHIC DESIGN.
Company profile:	An international marketing agency that provide story-based marketing solutions.
Location:	The internship will be undertaken remotely/virtually.
Dates:	Dates to be confirmed between you and the employer. Work to be undertaken between June and August 2025. The internship is for 12 weeks.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote Working:	This role will be undertaking remotely/virtually.
Criteria:	You must have an interest in a career in the marketing/digital sector and the confidence to work with initiative.
Recommended for:	Kent Business School, School of Arts, School of English, School of Psychology, School of Computing, School of Anthropology and Conservation.

Studio Hawk



STUDIOHAWK
SEO SPECIALISTS

Application code: IN22

Opportunity details: A Marketing Internship contributing to content creation, social media and to promote the business. You will be creating content using Canva, Photoshop, and other digital tools. You will be using TikTok and other social media platforms to create a strategy to promote the business.

KEY WORDS: MARKETING, CONTENT CREATION, SOCIAL MEDIA.

Company profile: A specialist Search Engine Optimisation agency assisting with raising the online profile of companies using trend data, keyword research and local SEO information.

Location: Central London.

Dates: Dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025. The internship is for 12-weeks.

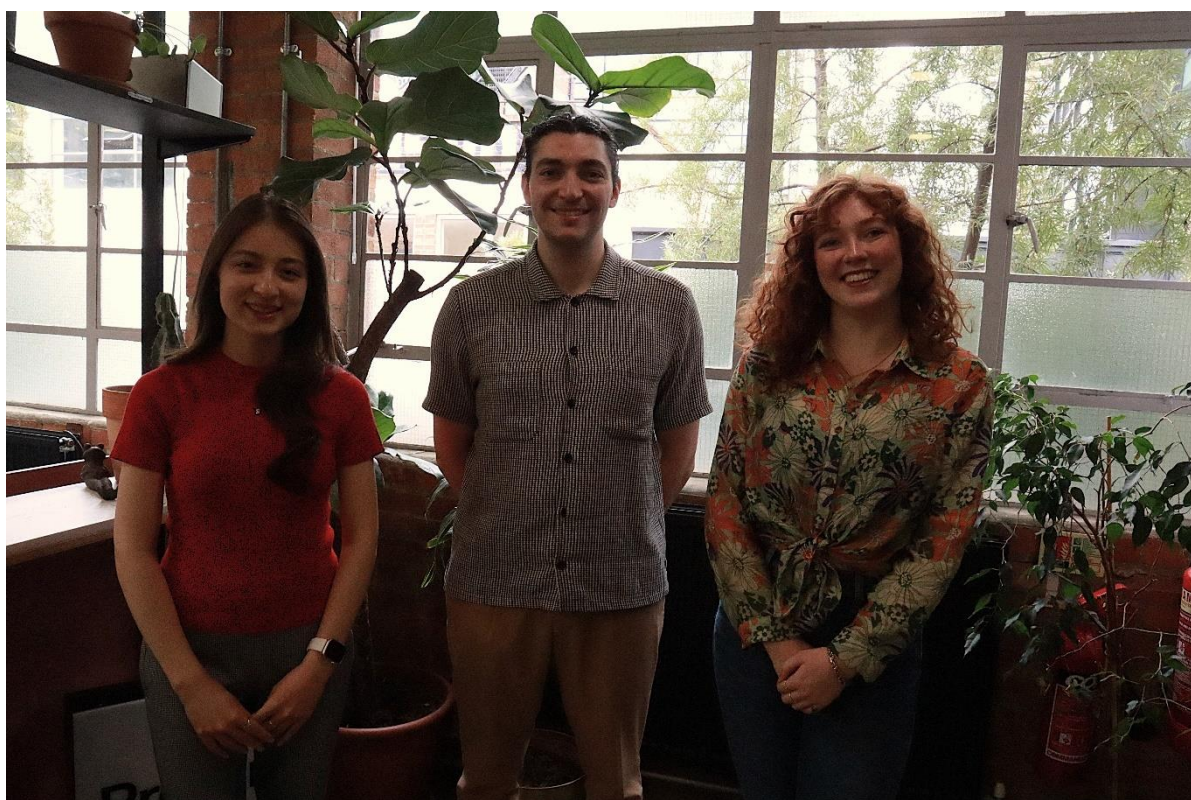
Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote Working: There is an option for this to be a 3/2 hybrid role.

Criteria: You must be interested in, and have prior knowledge of/experience in marketing.

Case Studies: [Faye](#), [Sevara](#), [Anthony](#)

Recommended for: Kent Business School, School of Anthropology and Conservation, School of Psychology, School of Arts, School of English.



THEMIS Clinical Defence



Application code: IN23

Opportunity details: You will intern as a Medical-Malpractice Insurance Policy Specialist, where you will shadow and gain experience in a commercial setting, supporting new clients and advising them of THEMIS' services in line with compliance and regulatory requirements. An opportunity to work within an exciting insurance company, currently disrupting the medical malpractice market and evolving the way that doctors and hospitals are insured in the UK.

KEY WORDS: INSURANCE, SALES, CLIENT ENGAGEMENT, MEDICAL-MALPRACTICE.

Company profile: A leading provider of medical malpractice insurance and clinical negligence claims management services to the healthcare sector.

Location: Ashford, Kent. (Next to Ashford International Railway Station)

Date(s): Dates to be confirmed between you and the employer. Work to be undertaken between August and September 2025. The internship is for 12-weeks.

Post-September: No – this role must commence by late summer.

Remote Working: This role cannot be undertaken remotely.

Additional criteria: You will need to be able to commute to Ashford (the office is 1-minute walk from Ashford International Railway Station). You need to have strong customer service skills, whilst being both highly enthusiastic and self-motivated. You will be tasked with working both independently and alongside the marketing team to generate new clients. You will need to develop an understanding of compliance and regulatory requirements.

Recommended for: Graduate and Researcher College, School of Psychology, School of Anthropology and Conservation, Kent Business School, School of Social Policy, Sociology and Social Research.

'I really enjoyed the Employability Points Scheme, I don't think it's common for Universities to offer this. At the University of Kent it's quite strong and developed. I liked the gamifying element of it, it kept me going and thinking "I need to go and get more points", so that I have more opportunities at the end when I want to exchange them for work opportunities.'

Sevara – Studio Hawk Intern 2024

TMLEP: The Medical-Legal Experts Practice

Application code: IN24

Opportunity details: An internship as a Legal Administrator, which will provide you with experience in the field of clinical negligence. You will assist in the provision of medico-legal reports to some of the largest clinical negligence law firms in the UK.

(Note: TMLEP are looking to offer full and part-time opportunities following the conclusion of the internships).

KEY WORDS: LEGAL, MEDICAL, CLINICAL NEGLIGENCE.

Company profile: A specialist clinical practice, providing sector leading medico-legal services to some of the UK's leading clinical negligence Defence and Claimant law firms.

Location: Ashford, Kent (the office is next to Ashford International Railway Station).

Date(s): July/August – September/October 2025. Exact dates to be confirmed between you and employer. The internship is for 12 weeks.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote Working: This role cannot be undertaken remotely.

Additional criteria: You must be from a law background. You must have good attention to detail, an interest in law, good writing and communication skills and basic IT skills. You must be in your final or penultimate year of study to apply. You will also need to send the EP team a copy of your CV (if shortlisted). You need to be able to commute to Ashford.

Case study: [Here.](#)

Recommended for: Kent Law School, School of Social Policy, Sociology and Social Research , Graduate and Researcher College.



Virology Research Services Ltd



Application code:	IN25
Opportunity details:	This is an lab-based internship focused on activities relevant to projects undertaken by Virology Research Services. You will likely be working on one of the R&D projects under the supervision of one of the senior scientists, or assisting with major client projects.
KEY WORDS:	LAB EXPERIENCE, BIOSCIENCE, DISEASE STATE PLASMA.
Company Profile:	A consultancy and experimental service provider who focus on virus research, working with scientist from industry and academics to support the early stages of antiviral, vaccine and diagnostic discovery. They provide solutions relating to virology research, for example, high-containment infrastructure and an understanding of biosafety regulations.
Location:	Kent Science Park, Sittingbourne, Kent.
Date(s):	12 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote Working:	This role <u>cannot</u> be undertaken remotely.
Additional criteria:	You must have an undergraduate level of theoretical knowledge in relevant subjects, i.e. cell biology, molecular biology, virology, or immunology and some practical lab experience.
Recommended for:	Chemistry and Forensic Science, School of Biosciences, Graduate and Researcher College.

'I would 100% recommend joining EP. Getting involved shows that you are a dedicated and motivated student taking the extra mile whilst doing your studies, and then you get repaid for all of your efforts!'

Martina - AbBaltis Intern 2023

CASE STUDIES



“The day in a life of a TMLEP intern is anything but boring! I have managed my own cases with assistance from my supervisor and have helped provide evidence from anything from an issue over a missed prescription to a very sad case of a child undergoing complex spinal surgery.”

Christina - Internship with TMLEP In 2019.

“It’s an excellent way of motivating you to get more involved – coming to university should be about the whole experience, making connections, networking, building your skills – it’s so easy to collect points by getting a bit more involved in university life, and you can cash them in for amazing opportunities!”

Catalina & Sandra - Internship with Reflect Digital in 2023.



“Just do it! It doesn’t take long to build up your points, and although the motivation is to get enough to apply for the rewards at the end of the year, you will learn so much just by doing the workshops and other activities!”

Beccy – Internship with Medway Norse In 2022.

CASE STUDIES



“I was very keen to give as much as I could to the council, and in return they did as much as they could to develop my skills through training opportunities and tailored my experience to align with my own political interests.”

Harvey - Youth work internship with Medway Council in 2022.

“The culture, the people and the work ethic at FX are great, and I've been able to feel really involved in their work, being given the opportunity to implement a lot myself – so much so that it really doesn't feel like an internship at all! My time here has certainly set the bar very high for future opportunities.”



Taha - Internship with FX Digital in 2022.



“I particularly enjoyed gaining experience in a small business; the workload was broad, I was required to develop knowledge quickly and was able to engage with colleagues across the whole organisation... internships are invaluable... the value is so significant to both the business and the interns.”

Hope & Sreekumaran – Internship with eXroid in 2022.

Project Placements

Project placements provide the opportunity to put your specific skills to the test. These short-term projects require unique skills and knowledge to complete, teach you responsibility and ownership, and can be completed in less than 4 weeks. You will also be paid for the work you complete.



Story22



Application code: PP01
 Opportunity details: The chance to undertake a project focused on content marketing, where you will be producing blog content and social media posts for a marketing campaign. You will also get training on delivering their effective story-led approach to marketing.

KEY WORDS: CONTENT MARKETING, SOCIAL MEDIA, COPYWRITING.

Company profile: An international marketing agency that provide story-based marketing solutions.
 Location: The project will be undertaken remotely/virtually
 Dates: Dates to be confirmed between you and the employer. Work to be undertaken within 4 weeks (25 hours per week) between June and September.
 Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
 Remote Working: This role will be undertaken remotely/virtually.
 Criteria: You must be based in the UK for the duration of the project and have a good understanding of social media marketing. You must have an interest in pursuing a career in marketing and strong communication skills.

Recommended for: Kent Business School, School of Arts, School of English, School of Psychology, School of Computing, School of Anthropology and Conservation.

'I would recommend all students take part in the EP scheme as much as possible. It is a great confidence booster to be able to apply your knowledge in a real world setting and you also develop invaluable skills for future placements/job opportunities. I would also suggest people apply to a variety of opportunities as it's a great way to get a taste for what certain roles entail.'

Daniela – Berger Tools Intern 2023

WORK EXPERIENCE

Work experience placements are short-term unpaid internships, usually lasting between 2-3 weeks. Students will be expected to use their own initiative, under the supervision of a mentor.





Anvil Chambers

Application code:	WE01
Opportunity details:	Mini pupillage within the Anvil Chambers.
KEY WORDS:	LAW, BARRISTER, LEGAL.
Company profile:	A law firm, specialising in Family, Probate, Inheritance and Civil Law.
Location:	Folkstone, Kent.
Date(s):	Up to 2 weeks - dates to be agreed between employer and student. Work to be undertaken between June and September 2025.
Post-September:	No - this role cannot be completed outside of the summer period.
Remote Working:	Unconfirmed - to be discussed at interview stage.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional criteria:	You must be studying law and wishing to pursue a career as a barrister.
Recommended for:	Kent Law School, Graduate and Researcher College.

Becket Chambers



Application code:	WE02
Opportunity details:	Mini pupillage within the Becket Chambers.
KEY WORDS:	LAW, BARRISTER, LEGAL.
Company profile:	The largest chambers in Kent, covering courts throughout the South East and London.
Location:	Canterbury, Kent.
Date(s):	1 week - dates to be agreed between employer and student. Work to be undertaken between June and September 2025.
Post-September:	Unconfirmed - to be confirmed at interview stage.
Remote Working:	This placement may involve both remote and face-to-face working.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional criteria:	Kent Law students only and you must be interested in pursuing a career as a barrister.
Recommended for:	Kent Law School, Graduate and Researcher College.

Brandspire Digital Ltd



Application code: WE03
 Opportunity details: Working alongside Brandspire's team of brand strategists and publishing experts to create a marketing strategy and content, implement and analyse the effects of social media strategies and support a marketing campaign & book launch. You will also get insights into how the publishing process works and how a book can be leveraged as a tool for personal growth and industry influence.

KEY WORDS: MARKETING, SOCIAL MEDIA, PODCASTS, CONTENT CREATION.

Company profile: A digital marketing agency which specialises in boosting the profile of non-fiction authors ahead of book releases.

Location: Virtual

Date(s): 2 weeks between June and September 2025 – dates to be confirmed between you and the employer.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote Working: This reward can be undertaken remotely if required.

Travel costs: Yes - within reason, exact amount to be confirmed at the interview

Additional criteria: You must be enthusiastic about promoting authors, interested in entrepreneurship, literature and broadcasting. You must have a strong business acumen. You must be a dynamic self-starter with the ability to engage with a wider team.

Recommended for: Kent Business School, School of Arts, School of English, School of History, Centre for Journalism.

Breaking Barriers



Application code: WE04

Opportunity details: Work experience in the HR team of a charity, focusing on the implementation of a Diversity and Inclusion Strategy.

KEY WORDS: HUMAN RESOURCES, CHARITY SECTOR, DIVERSITY AND INCLUSION, WELLBEING.

Company profile: Breaking Barriers welcomes refugees into meaningful employment with advice, experience and education.

Location: London and remote working

Date(s): 2 weeks between June and September 2025 – dates to be confirmed between you and the employer.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote Working: This is a virtual role.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: You must be interested in a career in HR.

Recommended for: Kent Law School, School of Psychology, Kent Business School, School of Social Policy, Sociology and Social Research, Graduate and Researcher College.

Canterbury Cathedral



Application code:	WE05
Opportunity details:	Working in the Archives and Library at Canterbury Cathedral.
KEY WORDS:	HISTORY, ARCHIVES, HERITAGE
Company profile:	Canterbury Cathedral, founded in 597, is the leading church in the Church of England and remains one of the most visited places in the UK.
Location:	Canterbury, Kent.
Date(s):	2 weeks – dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	Unconfirmed – to be confirmed at interview stage.
Remote Working:	This role <u>cannot</u> be undertaken remotely.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional Criteria:	You must be studying a heritage related degree and have a strong passion for the subject of History.
Recommended for:	School of Anthropology and Conservation, Classical & Archaeological Studies department, School of History, Graduate and Researcher College.

‘The placement went very well, and I learnt a lot about what it is like to work in an archive. It was my first time working in such an environment so a lot of it was new. I found the team very welcoming, and they introduced me to all the different parts of the archives and library. I particularly enjoyed cataloguing historical material – some of which dated from the 17th century.’

Grace – Canterbury Cathedral Work Experience 2023

Folkestone and Hythe District Council



Application code:	WE06
Opportunity details:	A two week placement in Organisational Development (within their HR department) working to review and update e-learning and intranet training, employee wellbeing content and analysing the data from the employee engagement survey.
KEY WORDS:	PUBLIC SECTOR, DATA ANALYSIS, EMPLOYEE ENGAGEMENT, HR, PROJECT.
Company Profile:	The regional council for the Folkestone and Hythe areas in Kent.
Location:	Folkestone, Kent.
Date(s):	Work to be undertaken between June and September 2025. Dates to be confirmed at interview.
Post-September:	No - this role cannot be completed outside of the summer period.
Remote Working:	Either Hybrid or entirely remote.
Travel costs:	Yes - within reason, exact amount to be confirmed at the interview
Additional criteria:	You must have good written and data research skills.
Recommended for:	Kent Business School, School of Computing, School of Social Policy, Sociology and Social Research, School of Mathematics, Statistics and Actuarial Science.

Franciscan Gardens



Application code:	WE07
Opportunity details:	Working alongside the supervisor to deliver events and provide visitors with an engaging visit.
KEY WORDS:	EVENTS MANAGEMENT, HERITAGE, TOURISM.
Company Profile:	An 800 year old heritage site and garden in the heart of Canterbury.
Location:	Canterbury, Kent.
Date(s):	Work to be undertaken part-time (8 hours per week) between June and October 2025.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote Working:	This role <u>cannot</u> be undertaken remotely.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional criteria:	Open to all students, but preference given to students studying history/medieval studies, archaeology, environmental sciences, or some related program.
Recommended for:	Kent Business School, School of History, Classical & Archaeological Studies department, School of Arts, School of Anthropology and Conservation.

Historic Dockyard Chatham



Application code: WE08
 Opportunity details: The chance for you to complete a project associated with archival material and documentation, exhibitions and/or item conservation.

KEY WORDS: HERITAGE, COLLECTIONS, ARCHIVES.

Company Profile: A maritime museum on the former naval dockyard in Chatham which was operational until 1984 where it was converted into a museum.

Location: Chatham, Kent.

Date(s): Work to be undertaken between June and September 2025, full-time 2 weeks. To be confirmed at interview stage.

Post-September: No – this role cannot be completed outside of the summer period.

Remote Working: This role cannot be undertaken remotely.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: You must be interested in starting a career in heritage.

Case study: [Here](#).

Recommended for: School of Arts, School of Anthropology and Conservation, Classical & Archaeological Studies department, Graduate and Researcher College.

Jason Dodd Photography



Application code: WE09
 Opportunity details: A snapshot insight into professional photography. Responsibilities will include editing, location assistance and post-production.

KEY WORDS: PHOTOGRAPHY, EDITING, LOCATION ASSISTANCE, POST PRODUCTION.

Company profile: Jason Dodd Photography is a photography business based in Canterbury.

Location: Canterbury, Kent.

Date(s): Up to 2 weeks – dates to be confirmed between you and the employer.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2024.

Remote Working: This role cannot be undertaken remotely.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: You must have a strong interest in photography.

Recommended for: School of Arts, Kent Business School, School of Economics, School of Computing.

KMTV



Application code: WE10

Opportunity details: KMTV are looking for video producers to work on news and commercial content. This will provide you with the opportunity to work in a professional television studio, work on client briefs and film on location.

KEY WORDS: BROADCASTING, VIDEO PRODUCING, TV STATION.

Company profile: A TV channel jointly run by the KM Media Group and the University of Kent.

Location: Medway Campus, Kent.

Date(s): 2 weeks – dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote Working: The employer has not confirmed whether this role can be undertaken remotely.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: Experience of video editing software desirable (KMTV use Final Cut Pro X.). You must have an interest in broadcasting and the creative industries. Please provide a showreel/portfolio on application.

Case Study: [Here.](#)

Recommended for: School of Arts, School of Computing, School of Politics and International Relations, Centre for Journalism, School of Social Policy, Sociology and Social Research, Graduate and Researcher College.



Marlowe Consulting



Application code: WE11
 Opportunity details: An opportunity to spend one day with a Marlowe Consultant. You will see what the life of a consultant looks like and the core attributes needed. There may be the opportunity to attend live sessions (virtually or in person – date dependent) and participants will receive feedback.

KEY WORDS: CONSULTANCY, CHANGE MANAGEMENT, SKILLS DEVELOPMENT.

Company profile: A management consultancy firm who help firms develop skills and support sharing of best practice for new technology, digital strategies & transformation, and culture change programmes to deliver the benefits and outcomes a client wants.

Location: Folkstone, Kent.

Date(s): One day in June to be confirmed with employer at interview

Post-September: No – this role cannot be completed outside of the summer period.

Remote Working: This placement may involve both virtual and face-to-face working.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: You must be able to travel across Kent/London. You must be keen to commence a career in consulting.

Recommended for: Kent Business School, School of Psychology, Kent Law School, School of Social Policy, Sociology and Social Research, School of Politics and International Relations.

Medway Council



Application code: WE12

Opportunity details: The chance to undertake a work experience placement in the legal team.

KEY WORDS: LEGAL, SOLICITOR, PARALEGAL, PUBLIC SECTOR.

Company Profile: Medway Council is the regional council for the Medway area, Kent.

Location: Gun Wharf, Medway, Kent.

Date(s): 2 weeks - dates to be confirmed between you and the employer. Work to be undertaken in June and September 2025.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote Working: The employer has not confirmed whether this role can be undertaken remotely.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: You must be studying a law degree.

Case Study: [Here.](#)

Recommended for: Kent Law School.

Medway Council



Application code:	WE30
Opportunity details:	The chance for you to create infographics focused on the future health and social care needs in Medway. This may involve ageing well, health inequalities, improving health and wellbeing. You will source the latest data of the chosen topic, identify key trends and figures and learn how to present thee in an accessible infographic. You will be taught how to automate this via R programming language and R Studio.
KEY WORDS:	PUBLIC HEALTH, INFOGRAPHICS, R PROGRAMMING, DATA ANALYSIS
Location:	Gun Wharf, Medway, Kent.
Date(s):	2 weeks - dates to be confirmed between you and the employer. Work to be undertaken in June and September 2025.
Post-September:	Unconfirmed – to be confirmed at interview stage.
Remote Working:	The employer has not confirmed whether this role can be undertaken remotely.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional criteria:	You must be interested in data analysis and/or infographics
Case Study:	Here.

Recommended for: School of Mathematics, Statistics and Actuarial Science, School of Social Policy, Sociology and Social Research, School of Psychology, School of Economics, School of Computing.

MFW Chartered Accountants



McCabe Ford Williams

Application code:	WE13
Opportunity details:	Working within the accounts team on both non-statutory accounts prepared for sole traders & partnerships, and statutory financial statements prepared for limited company clients. An opportunity to see how these accounts flow through into the clients' personal tax returns.
KEY WORDS:	ACCOUNTING, FINANCE.
Company Profile:	A long-established firm of Chartered Accountants, Accounting Tax Specialists, Business Advisors, Probate Practitioners, and Insolvency Practitioners in Kent.
Location:	Dover, Kent.
Date(s):	2 weeks – dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	No – this role cannot be completed outside of the summer period.
Remote Working:	Virtual/remote working is not available for this reward.
Travel costs:	Yes - within reason, exact amount to be confirmed at the interview
Additional criteria:	You must be interested in starting a career in accountancy.

Recommended for: School of Economics, School of Mathematics, Statistics and Actuarial Science Kent Business School, Graduate and Researcher College.

Porchlight



Porchlight

Changing attitudes • Changing lives

Application code: WE14
Opportunity details: A remote statistics placement, where you will be tasked with analysing data and providing reports and recommendations.

KEY WORDS: STATISTICS, DATA ANALYSIS, CHARITY SECTOR.

Company profile: Porchlight help vulnerable people with mental health, housing, education and employment.

Location: Canterbury, Kent.

Date(s): 2 weeks – dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote Working: This reward will be undertaken remotely.

Travel costs: Not applicable as the reward will be delivered remotely.

Additional criteria: You must be studying a statistics related degree such as Psychology or Social Sciences.

Recommended for: School of Mathematics, Statistics and Actuarial Science, School of Psychology, School of Social Policy, Sociology and Social Research.



Royal Engineers Museum

Application code:	WE15
Opportunity details	Working with the Museum's collection, including cataloguing, auditing and displays. This is perfect if you are interested in working in the heritage sector.
KEY WORDS:	ARCHIVES, HERITAGE, HISTORY, CATALOGUING.
Company profile:	Kent's largest military museum holding its own Designated Collection of historical and international importance. The numerous galleries tell the story of Britain's military engineers from the Roman period to the modern Corps of Royal Engineers.
Location:	Medway, Kent.
Dates:	2 weeks – dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote working:	This role <u>cannot</u> be undertaken remotely.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional criteria:	An interest in history/heritage. You must be able to commute to Medway.
Case study:	Here .
Recommended for:	Classical & Archaeological Studies department, School of History, School of Anthropology and Conservation.



Sandwich Guildhall Museum



Application code: WE16

Opportunity details Supporting the work of the museum, which could include working on the collections, education and learning programme, general museum operations, setting-up temporary exhibitions and/or facilitating events. A potential to work on a research project using the collection – researching and writing about some stories and objects within the museum. You could work on developing the museum’s digital services.

KEY WORDS: COLLECTIONS, HERITAGE, HISTORY, EDUCATION, EVENTS.

Company profile: Sandwich Guildhall Museum, situated in the heart of the town, tells the rich and varied story of Sandwich through the ages, from its early beginnings to the present day.

Location: Sandwich, Kent.

Dates: 2 weeks – dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote working: This role cannot be undertaken remotely.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: You must be planning a career in the heritage sector. You must be able to commute to Sandwich. The work experience will include weekend work.

Recommended for: Classical & Archaeological Studies department, School of History, School of Anthropology and Conservation.



Scaramanga Agency



Application code:	WE17
Opportunity details:	A two week opportunity to experience all aspects of marketing: helping with campaign analysis, writing newsletters, creating social media reels & posts, campaign brainstorming, researching for clients, developing new and innovative ways to grow clients' businesses using the power of marketing and attend a client meeting.
KEY WORDS:	MARKETING CAMPAIGNS, SOCIAL MEDIA, CONTENT MARKETING.
Company profile:	A specialist B2B Marketing Agency with a particular emphasis on accessibility and inclusivity.
Location:	Central Croydon (near East Croydon Station)
Date(s):	2 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote working:	Virtual/remote working is not available for this reward.
Travel costs:	Yes - within reason, exact amount to be confirmed at the interview
Additional criteria:	You must be passionate about marketing and be able to commute to Croydon (close to East Croydon station)
Recommended for:	Graduate and Researcher College, Kent Business School, School of Psychology, School of Mathematics, Statistics and Actuarial Science, School of Arts, School of English, School of Anthropology and Conservation.

Stilwell & Singleton



Application code:	WE18
Opportunity details:	A two week legal placement, covering conveyancing.
KEY WORDS:	LEGAL, SOLICITOR, PUBLIC SECTOR LAW.
Company profile:	Stilwell & Singleton provide advice and representation for a wide range of legal issues including all aspects of family law, conveyancing, wills, probate & estate planning, employment, revenue and customs and personal injury.
Location:	Sandwich, Kent
Date(s):	2 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	Unconfirmed - to be confirmed at interview stage.
Remote Working:	This role <u>cannot</u> be undertaken remotely.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional criteria:	You must be a Law student and planning to pursue a legal career.
Recommended for:	Kent Law School, Graduate and Researcher College.

Swale Borough Council



Application code:	WE19
Opportunity details:	Supporting the Climate Change activities and policy within the council, including corporate and service planning, business insight, equalities, performance management, policy development and scrutiny.
KEY WORDS:	LOCAL GOVERNMENT, CLIMATE CHANGE, POLICY, PROJECT WORK.
Company profile:	Swale Borough Council deals with the Swale district of Kent (Sittingbourne, Faversham, Queensborough and Sheerness), as well as other smaller villages in the surrounding area.
Location:	Sittingbourne, Kent.
Date(s):	2-weeks - dates to be confirmed between student and employer. Work to be undertaken between June and September 2025.
Post-September:	No – this role cannot be completed outside of the summer period.
Remote Working:	This reward can be undertaken remotely if required.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional criteria:	You must be able to commute to Sittingbourne (a short train journey from Canterbury East Railway Station) and interested in working in the public sector.
Recommended for:	Graduate and Researcher College, Kent Law School, School of Social Policy, Sociology and Social Research, School of Politics and International Relations, Kent School of Architecture and Planning.

‘One of my biggest take-aways from this experience is the impact it has had on my ability to communicate and resolve issues effectively. I spent a lot of time liaising with our clients and doing all I can to resolve any problems for them quickly and effectively. As a result, I definitely feel I have improved my communication skills as well as my overall confidence. This placement has not only improved my medical-legal knowledge but has honed a number of skills causing me to feel more well-rounded.’

Sophie – TMLEP Intern 2022

Swale Borough Council



Application code:	WE20
Opportunity details:	Looking into Active Travel plans around Swale and covering the public communication and information of these. Active Travel covers walking and cycling routes as well as projects that encourage members of the public going to and from work and school.
KEY WORDS:	LOCAL GOVERNMENT, PROJECT WORK, MARKETING, HEALTH INITIATIVE.
Location:	Sittingbourne, Kent.
Date(s):	2-weeks - dates to be confirmed between student and employer. Work to be undertaken between June and September 2025.
Post-September:	No - this role cannot be completed outside of the summer period.
Remote Working:	This reward can be undertaken remotely if required.
Travel costs:	You must be able to commute to Sittingbourne (a short train journey from Canterbury East Railway Station) and interested in working in the public sector.
Additional criteria:	You must be able to commute to Sittingbourne (short train journey) and interested in working in the public sector.
Recommended for:	Graduate and Researcher College, Kent Business School, School of Mathematics, Statistics and Actuarial Science, School of Social Policy, Sociology and Social Research.

University of Kent: Procurement Services



Application code:	WE21
Opportunity details:	A work experience opportunity in the Procurement Team, potentially covering regulations and legislations, tender construction, evaluation, award and dispute resolution; supplier and information management and data analysis.
KEY WORDS:	PROCUREMENT, DATA ANALYSIS, PUBLIC SECTOR.
Location:	Canterbury, Kent.
Date(s):	2-weeks - dates to be confirmed between you and the employer. Work to be undertaken in June 2025.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote Working:	This placement will be undertaken remotely.
Travel costs:	Unfortunately, travel assistance will not be available for this reward.
Additional criteria:	You must be interested in procurement.
Recommended for:	Kent Business School, School of Mathematics, Statistics and Actuarial Science, Kent Law School, School of Social Policy, Sociology and Social Research.

Voice Talent Online

Application code: WE22
 Opportunity details: You will be working on Full Stack Development – working under a Microsoft expert to develop their data management system.

KEY WORDS: WEB DEVELOPMENT, FULL STACK DEVELOPMENT.

Company profile: A global voice over talent agency which offer a variety of services; such as, localisation, translation, and dubbing, for a variety of sectors.

Location: Gravesend, Kent.

Date(s): 2 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote Working: There is an opportunity for hybrid working in this role.

Travel costs: Yes - within reason, exact amount to be confirmed at the interview

Additional criteria: You must be able to commute to Gravesend and be studying a Computing related degree.

Recommended for: School of Computing, Graduate and Researcher College.

Voice Talent Online

Application code: WE23
 Opportunity details: You will be working with the Operations team, in a Recording Studio opportunity – learning about voice over production (assessment, cleaning and editing of voice overs) and supplier management (voice talent).

KEY WORDS: OPERATIONS, PRODUCTION ASSISTANT, RECORDING.

Location: Gravesend, Kent.

Date(s): 2 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.

Post-September: Unconfirmed – to be confirmed at interview stage.

Remote Working: There is an opportunity for hybrid working in this role.

Travel costs: Yes - within reason, exact amount to be confirmed at the interview

Additional criteria: You must be able to commute to Gravesend and have knowledge and/or experience of audio tech.

Recommended for: School of Arts, School of Computing, School of Engineering, Graduate and Researcher College.



Voice Talent Online



Application code:	WE24
Opportunity details:	The chance to undertaking videography, filming and post-production of 2025's Voice-Over Workshop (20 x 7-year olds, participating in a very hands-on recording & production experience).
KEY WORDS:	VIDEOGRAPHY, POST-PRODUCTION, EDITING.
Location:	Gravesend, Kent.
Date(s):	2 weeks - dates to be confirmed between you and the employer. Work to be undertaken in June 2025.
Post-September:	Unconfirmed – to be confirmed at interview stage.
Remote Working:	The employer has not confirmed whether this role can be undertaken remotely.
Travel costs:	Yes - within reason, exact amount to be confirmed at the interview
Additional criteria:	You must be able to commute to Gravesend and have knowledge and/or experience of video creation and editing.
Recommended for:	School of Arts, Kent Business School, School of Computing, Graduate and Researcher College.

We Do Marketing



Application code:	WE25
Opportunity details:	The chance to experience life as a marketer participating in client strategy sessions to plan marketing activities, undertake competitor analysis, develop marketing plans and create social media campaigns. You will also explore SEO, writing content and graphic design.
KEY WORDS:	MARKETING, SOCIAL MEDIA, MARKETING CAMPAIGNS.
Company Profile:	A marketing agency providing impactful marketing solutions to small and medium businesses throughout Kent.
Location:	Canterbury, Kent.
Date(s):	2-weeks - dates to be confirmed between student and employer. Work to be undertaken between June and September 2025.
Post-September:	Unconfirmed – to be confirmed at interview stage.
Remote Working:	The employer has not confirmed whether this role can be undertaken remotely.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional criteria:	You must be interested in marketing.
Recommended for:	Graduate and Researcher College, Kent Business School, School of Arts, School of English, School of Mathematics, Statistics and Actuarial Science, School of Psychology, School of Social Policy, Sociology and Social Research.

WEA: Adult Learning Within Reach



Application code:	WE26
Opportunity details:	Two week work experience in marketing focusing on partnerships in the Learner Attraction and Experience Team. You will be conducting research, contacting partners, meeting colleagues, collating findings and presenting back to WEA.
KEY WORDS:	MARKETING, CHARITY, EDUCATION.
Company Profile:	A charity dedicated to bringing high-quality, professional education into the heart of communities.
Location:	The placement will be remote and online.
Date(s):	2 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote Working:	This reward will be remote and online.
Travel costs:	Not applicable.
Additional criteria:	You need to be digitally literate, have knowledge of social media and good communication skills.
Recommended for:	School of Social Policy, Sociology and Social Research, School of Psychology, School of Politics and International Relations, School of Anthropology and Conservation, Kent Business School.

WEA: Adult Learning Within Reach

Application code:	WE27
Opportunity details:	Undertaking research on volunteering partners and community groups across the UK, based in the People, Strategy and Culture Team. You will be conducting research, contacting partners, meeting colleagues, collating and presenting back findings to WEA.
KEY WORDS:	RESEARCH, CHARITY, EDUCATION.
Location:	The placement will be remote and online.
Date(s):	2 weeks - dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Post-September:	Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.
Remote Working:	This reward will be remote and online.
Travel costs:	Not applicable.
Additional criteria:	You need to have strong research and analytical skills.
Recommended for:	School of Social Policy, Sociology and Social Research, School of Psychology, School of Politics and International Relations, School of Anthropology and Conservation, School of Mathematics, Statistics and Actuarial Science.

Writing Champions



Application code: WE28
 Opportunity details: Marketing and business admin support work experience supporting the development of a marketing strategy for a variety of different programs.

KEY WORDS: MARKETING, BUSINESS ADMIN, WRITING WORKSHOPS.

Company profile: A company focussed on supporting children to creatively write by delivering programmes to Key Stage 1 and Key Stage 2 pupils.

Location: Bromley, London.

Date(s): 15 days – dates to be confirmed between you and the employer. Work to be undertaken between June and October 2025. .

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote Working: There is an opportunity for hybrid working in this role.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: You must have good marketing knowledge.

Recommended for: Kent Business School, School of English, School of Psychology, School of Arts.

Writing Champions

Application code: WE29

Opportunity details: A product development work experience placement. You will have the opportunity to support the completion of workshop plans and materials.

KEY WORDS: WRITING WORKSHOPS, PRODUCT DEVELOPMENT.

Location: Bromley, London.

Date(s): 15 days – dates to be confirmed between you and the employer. Work to be undertaken between June and October 2025. .

Post-September: Yes - if you are a postgraduate student and unable to work during the summer due to visa and/or academic constraints, you can undertake this placement September-November 2025.

Remote Working: There is an opportunity for hybrid working in this role.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: You must have a creative mindset. A knowledge of Canva would be desirable. Ideal if you are interested in teaching or going into a creative career.

Recommended for: School of English, Kent Business School, School of Psychology.

CASE STUDIES



"This experience has not only bolstered my learning, but has really given me the confidence that I am right in my choice to change to this career path. It's something that I am finding more and more enjoyment in, with every day feeling like I'm just having fun as opposed to doing any sort of work."

Tom – Work Experience with Digitom in 2022.

"The people in the firm were really friendly, and we have been given plenty of opportunity to pick the brains of paralegals, trainees, associates and partners alike... We have spent time learning more about the process and procedures in court, shadowing team members for client meetings, and spending time doing in depth research to support cases."

Zalnickia, Emily, Jiheh & Kamila - Work Experience with Judge & Priestly in 2022.



"It's very interesting archiving these tiny pieces of history. It's nice to have been given this responsibility, I have been working quite independently but can ask for help if I need it. I feel like I'm really getting ahead of the game by having the opportunity to volunteer here. I would definitely recommend this reward to others!"

George – Work Experience with Royal Engineers Museum in 2018.



CASE STUDIES



"The best defence relies on a deep understanding of the country's needs and its strategic positioning within the context of global challenges and threats. I am glad to work with DSTL to enhance the exchange of best practices across countries and sectors, and develop a comprehensive approach to understand problems and find effective solutions."

Sabrina - Work Experience with DSTL in 2018.

"The role has allowed me to gain confidence and required me to take the initiative with each day being different...from the work I have done, I now know what it is like to be an archivist, but more so, from watching Claire [Archive and Collections Care Officer] I've seen how the role can be varied and interesting."

Thomas - Work Experience with The Historic Dockyard Chatham in 2019.



"This placement has been an extraordinary opportunity for me to gain pragmatic work experience in the accounting industry. Although working with the job specific software was challenging, learning how to use it was rewarding and allowed me to improve my skills. The work environment was really welcoming and vibrant as well as being professional and productive."

Lucia - Internship with McCabe Ford Williams Chartered Accountants in 2019.

WORK SHADOWING

Work shadowing is the perfect opportunity to gain exposure and experience of a particular sector or role. You will shadow a specific staff member and gain insight into what the specific role entails.



Brett Construction



Application code:	WS01
Opportunity details:	A 2-day opportunity in an inhouse legal team, shadowing the Legal Director.
KEY WORDS:	LEGAL, INHOUSE LEGAL, HEALTH AND SAFETY LAW.
Company profile:	A successful, established construction and building materials group - the largest independent construction company in the UK.
Location:	Canterbury, Kent.
Date(s):	2 days – dates to be confirmed between you and the employer. Work to be undertaken between June and September 2025.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Remote Working:	This role <u>cannot</u> be undertaken remotely.
Additional criteria:	Kent Law Students only.
Case Study:	Here .
Recommended for:	Kent Law School, Graduate and Researcher College.

Medway Council



Application code:	WS02
Opportunity details:	Gaining an insight into the HR operations of a large public sector organisation.
KEY WORDS:	HUMAN RESOURCES, ORGANISATIONAL DEVELOPMENT, PUBLIC SECTOR.
Company Profile:	Medway Council is the regional council for the Medway area, Kent.
Location:	Medway, Kent.
Date(s):	Dates to be confirmed between you and the employer. Work to be undertaken in June-September 2025.
Post-September:	No – this role must commence by late summer.
Remote Working:	The employer has not confirmed whether this role can be undertaken remotely.
Travel costs:	Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).
Additional criteria:	You must be interested in pursuing a career in HR.
Recommended for:	School of Politics and International Relations, School of Psychology, Kent Business School.

TRAINING

A great number of companies offer in-house or external training and development and may even provide training as an external consultant. These courses are extremely valuable for students looking to widen their range of experience and develop as many new skills as possible to make them stand out from the crowd.



MTD Management Training Specialists



Application code: TR01
 Opportunity details: A 2-day Essential Management Skills training course, including CMI and CPD Accreditation, worth over £595.

KEY WORDS: MANAGEMENT SKILLS, TRAINING.

Company Profile MTD provides courses and programmes to enable people to maximize their sales potential.

Location: TBC – courses available across the UK.

Date(s): 2 days – dates to be confirmed between you and the employer.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: None.

Recommended for: All academic schools.

MTD Sales Training Specialists



Application code: TR02
 Opportunity details: A 2-day Essential Selling Skills training course, including ISM Accreditation, worth over £495.

KEY WORDS: SALES SKILLS, TRAINING.

Company Profile MTD is an award winning management training company, that works with a range of clients.

Location: TBC – courses available across the UK.

Date(s): 2 days – dates to be confirmed between you and the employer.

Travel costs: Unfortunately, travel assistance will not be available for this reward. (The Careers and Employability Service may be able to support with travel expenses, within reason, see Travel Expenses on p. 5).

Additional criteria: None.

Recommended for: All academic schools.

Skillshub



Application code: TR03

Opportunity details: A 12-month subscription to the service, which has over 800 online courses available.

KEY WORDS: MANAGEMENT SKILLS, TRAINING.

Company Profile Skillshub are specialists in eLearning and microlearning content.

Location: N/A

Date(s): N/A

Travel costs: N/A

Additional criteria: None.

Recommended for: All academic schools.



COMPANY EXPERIENCE

A company experience is a great way to gain insight into a particular company or industry. These are often bespoke experiences and give you the chance to network with current employees.

BOYS & MAUGHAN
Solicitors

— COOK —



Boys and Maughan

BOYS & MAUGHAN
Solicitors

Application code: EX01

Opportunity details: Spend an afternoon at the Boys and Maughan's Margate Office, where you will be provided with the opportunity to network, learn about specialist skills and see behind the scenes of a regional solicitors practice.

KEY WORDS: LEGAL, SOLICITORS.

Company profile: A solicitors based in Margate who provide a variety of different legal services.

Location: Margate, Kent.

Date: Early June 2025.

Travel costs: The Careers and Employability Service will provide arrangements for travel to the location.

Recommended for: Kent Law School.

COOK Food



Application code: EX02

Opportunity details: Visiting the newly-built COOK Kitchen for a full tour of their HQ and kitchen. Learn more about careers at COOK and working for sustainable business, with 1-2-1 fireside chats and networking opportunities.

KEY WORDS: BUSINESS MANAGEMENT, BCORP, SUSTAINABLE BUSINESS.

Company profile: An award-winning food company with a team of chefs making ready meals using fresh, ethical ingredients to create high quality, healthy meals. They are one of the founding members of B Corp and are a certified B Corp.

Location: Sittingbourne, Kent.

Date: Early June 2025.

Travel costs: The Careers and Employability Service will provide arrangements for travel to the location.

Case study: [Here](#).

Recommended for: Kent Business School, Graduate and Researcher College.

'For me, this scheme has been really useful. I don't know what I would be doing right now if I wasn't getting something from the scheme. Even if I hadn't got this internship, or enough points for an internship, there were still work experience opportunities, company experience days and a range of things to do. This is a good place between university and going onto something else. It has been really useful.'

Faye – Studio Hawk Intern 2024



Crown Prosecution Service

Application code: EX03
 Opportunity details: A day with the Crown Prosecution Service (CPS), covering a range of areas, providing you with an unique insight.

KEY WORDS: CRIMINAL PROSECUTION, LAW, CRIMINAL BEHAVIOUR, COURT.

Company profile: The principal agency in England and Wales that conducts criminal prosecutions.

Location: Canterbury campus.

Date: Early June 2025.

Recommended for: Division for the Study of Law, Society & Social Justice, Division of Human & Social Sciences.



The Royal Engineers Museum

Application code: EX04
 Opportunity details: A guided tour of the archive and collections providing exclusive access to the museum's collection, including the chance to handle rare items and visit the armoury.

KEY WORDS: HISTORY, COLLECTIONS MANAGEMENT, HERITAGE, CURATING.

Company profile: Kent's largest military museum holding its own designated collection of historical and international importance. The numerous galleries tell the story of Britain's military engineers from the Roman period to the modern Corps of Royal Engineers.

Location: Royal Engineers Museum, Medway, Kent

Date: Early June 2025.

Travel costs: You can use the Canterbury-Medway free shuttle bus and the museum is a short walk from the Medway campus.

Additional Criteria: You must have an interest in starting a career in the museum sector.

Case study: [Here](#).

Recommended for: Classical & Archaeological Studies department, School of History, School of Anthropology and Conservation.

Sandwich Guildhall Museum



SANDWICH GUILDHALL MUSEUM

Application code: EX05
Opportunity details Spend a full day at Sandwich Guildhall, gaining an insight into what it is like to work at a museum. The event will include a workshop/talk, tour and the chance to gain hands-on experience.

KEY WORDS: COLLECTIONS, HERITAGE, HISTORY.

Company profile: Sandwich Guildhall Museum, situated in the heart of the town, tells the rich and varied story of Sandwich through the ages, from its early beginnings to the present day.

Location: Sandwich, Kent.

Date: Early June 2025.

Travel costs: The Careers and Employability Service will provide arrangements for travel to the location.

Additional criteria: Suitable for students interested in the heritage sector.

Case study: [Here.](#)

Recommended for: Classical & Archaeological Studies department, School of History, School of Anthropology and Conservation.

SKILLS DEVELOPMENT SESSIONS

These rewards are run by company representatives who have expertise in a particular area or sector, and aim to allow you to develop either a skills or essential knowledge.



Anvil Chambers



Application code: SD01

Opportunity details: A session focused on advocacy.

KEY WORDS: LAW, BARRISTER, ADVOCACY.

Company profile: Anvil Chambers specializes in Family, Probate, Inheritance and Civil Law.

Location: Canterbury campus.

Date: Early June 2025.

Additional criteria: You must be studying law and wishing to pursue a career as a barrister.

Recommended for: Kent Law School, Graduate and Researcher College.

Becket Chambers



Application code: SD02

Opportunity details: A session focused on advocacy.

KEY WORDS: LAW, BARRISTER, ADVOCACY.

Company profile: Becket Chambers are the largest chamber in Kent, covering courts throughout the South East and London.

Location: University of Kent, Canterbury.

Date: Early June 2025.

Additional criteria: You must be interested in pursuing a career as a barrister.

Recommended for: Kent Law School, Graduate and Researcher College.



Global Growth Institute

Application code: SD03

Opportunity details: 'World-class managers and how they achieve it' workshop. Experience what the most successful global managers have done to become (and stay) so successful, and explore what is required to maximise personal and team potential. Wayne Clarke, Founding Partner, will share how managers from different cultures are engaging and developing people. Wayne will provide a select number of students to give subscriptions to the World Class Manager programme, valued at £200!

KEY WORDS: MANAGEMENT, KEY SKILLS, GLOBAL MANAGEMENT.

Company profile: The Global Growth Institute works with governments, companies and leaders across the globe to maximise their people investments.

Location: University of Kent, Canterbury

Date: 3rd June 2025.

Case Study: [Here.](#)

Recommended for: All academic schools.



FIRESIDE CHATS

A unique opportunity to spend time with industry experts, where you can receive mentorship, advice and industry insight.





Anvil Chambers

Application code:	FS01
Opportunity details:	1-2-1 appointment with a barrister.
KEY WORDS:	LAW, BARRISTER, ADVOCACY.
Company profile:	Anvil Chambers is based in Folkstone and specializes in Family, Probate, Inheritance and Civil Law.
Location:	To be confirmed between student and Anvil Chambers.
Date(s):	June to September 2025, to be arranged between employer and student.
Additional criteria:	You must be studying law and wishing to pursue a career as a barrister.
Recommended for:	Kent Law School.

Becket Chambers



Application code:	FS02
Opportunity details:	1-2-1 appointment with a barrister, focusing on general career advice, life as a barrister and CV feedback.
KEY WORDS:	LAW, BARRISTER, ADVOCACY.
Company profile:	The largest chamber in Kent, covering courts throughout the South East and London.
Location:	Canterbury Innovation Centre.
Date(s):	June to September 2025, to be arranged between employer and student.
Additional criteria:	You must be interested in pursuing a career as a barrister.
Recommended for:	Kent Law School.

Brandspire



Application code:	FS03
Opportunity details:	A 1-hour conversation about careers in marketing and/or publishing.
KEY WORDS:	MARKETING, PUBLISHING, BOOKS.
Location:	Virtual
Date(s):	June 2025
Additional criteria:	You must be interested in pursuing a career in marketing and/or publishing.
Recommended for:	Kent Business School, School of Arts, School of English, School of History, Centre for Journalism.



The Royal Engineers Museum

Application code: FS04

Opportunity details: An opportunity to attend a workshop focused on starting a career in the Museum industry, including a tour of the museum.

KEY WORDS: HISTORY, HERITAGE, MUSEUMS, CURATING.

Location: The Royal Engineers Museum, Medway

Date: June 2025.

Travel costs: You can use the Campus Shuttle from Canterbury to Medway, and the museum is a short walk from the Medway campus.

Additional Criteria: Interest in careers in the museum sector.

Recommended for: Classical & Archaeological Studies, School of History, School of Anthropology and Conservation.



RAFFLE

Enter a raffle to win a University of Kent hoodie.

University of Kent

Application code: VR01



Criteria: Restricted to one entry per student. Points will only be redeemed if you are successful. Hoodies can be posted to winning students to addresses based within the United Kingdom.

Please note: The EP team only have a limited quantity of merchandise and all applicants will be entered into a raffle, with winners being randomly selected in June 2025.



'Definitely do it – the application/interview process is great experience even if you aren't successful, and if you are, the opportunities are so great for your CV, skills and understanding yourself and future career path better!'

Meg – Work Experience at Kent County Council 2023



Employability Points, Rutherford Extension,
University of Kent, Canterbury, Kent CT2 7NX

kent.ac.uk/employability-points

University of
Kent